

YSCEIFIOG COMMUNITY COUNCIL

CYNGOR CYMUNED YSCEIFIOG

Minutes of the meeting held 15th January 2024 held at Berthen Chapel, Lixwm.

PRESENT:

Councillor N.M. Davies: Chairman

Councillor A. Davies.

Councillor J. I. Davies

Councillor I. Kendrick

Councillor D. Rees

Councillor A. Rowlands

Councillor A. Parsley

APOLOGIES FOR ABSENCE:

Councillor C. Caldwell

Councillor P. Griffiths

Councillor A. Weatherall

IN ATTENDANCE:

County Councillor S. Copple

Mr. A. Roberts – Clerk to the Council

94/24 APPOINTMENT OF NEW MEMBER TO THE COUNCIL

The Chairman welcomed to the meeting Mr Aled Davies who had been co-opted onto the Council at the November meeting of the Council. Mr Davies duly signed the Acceptance of Office form, agreeing to abide by the Councils Code of Conduct Policy.

95/24 ITEMS RAISED BY MEMBERS OF THE PUBLIC IN ATTENDANCE

No members of the public were present.

96/24 PARKING OF VEHICLES YSCEIFIOG VILLAGE

The Chairman, Councillor N. Davies welcomed to the meeting Mr Sean Kearns representing Ysceifiog Village Hall Committee. Mr Kearns advised that following the erection and then removal of the vehicle parking restriction sign at Bryn Heulog, Ysceifiog, vehicle parking facility within the village had been discussed at the Village Hall, committee meeting.

Given the local topography of the village parking of vehicles during local events at the Village Hall, or St. Mary's Church, without causing obstructions had become difficult.

Mr Kearns further advised that his purpose of attending the Council meeting was to highlight the problem and seek the Council's support in forming a working group consisting of representatives from the Church Hall, St. Mary's Church, and the Fox Inn, to examine the problem and identify any potential alleviation actions to the problem.

The Chairman advised that the Council, would be very willing to work with the working group. However, on the understanding that the Council, had no powers of enforcement or financial resources for such matters. It would also be extremely helpful if before the group started its meetings that a survey be conducted to identify the extent of the problem within the community.

The Chairman thanked Mr Kearns for his attendance.

97/24 SUMMER PLAYScheme 2023/24

Mr Darren Morris, Sumer Playscheme Manager, Flintshire County Council, had been invited to the meeting to discuss this year's scheme and proposals for next year's scheme. The Charman welcomed Mr Morris to the meeting.

Darren advised that looking at the previous year's attendance records for the scheme the setting had been in decline. For some years. Methods of advertising and the branding of the scheme were being introduced for this year together with loose parts play equipment for creative play development.

Darren further advised that the Authority, was promoting a proposal to encourage Councils to sign up to a three-year playscheme commitment, on a fixed cost basis. Improvement to the recruiting and promotion method for next year's schemes were being enhanced.

The Chairman advised that consideration, would be given as to the Council's future participation in the scheme, and thanked Mr Morris for this attendance.

98/24 DECLARATIONS OF INTEREST

Councillor N. Davies declared an interest in agenda item No. 8 .A. Planning Application No COU/000958/23.

99/24MINUTES

RESOLVED:

Proposed by Councillor A. Parsley, and seconded by Councillor A. Rowlands, the minutes of the meeting held the 20th November 2023 were approved as a correct record.

100/24 STREETSCENE SERVICES – REPORTED ISSUES

The Clerk advised that further to minute No 83/23 (A) the manager of the poultry farm at Babell, had advised the Council, that following monitoring of the poultry collection teams no evidence, of littering had been found. However, further monitoring would continue.

Councillor A. Parsley advised that further to minute No. 83/23 (C) the highway verge land slip had not been dealt with. However, the lane from Afonwen, had been cleaned and was much improved.

The Clerk advised that further to Minute No. 83/23 (E) Streetscene Services had provided an additional grit bin and grit piles over the length of Fisheries Hill.

Councillor A. Rowlands reported that further to Minute No. 83/23 (D) the fly tipping had been addressed.

Members reported the following issues :-

- A. Mynydd Llan, Babell. – Road surface in extremely poor condition and in need of surface repairs.
- B. Ffordd Y Graig, Lixwm – Road gullies in need of cleaning.

101/24 PROPOSED PROVISION OF PEDESTRIAN / CYCLE WAY – FORMER RAILWAY LINE MOLD TO DENBIGH

Further to Minute No. 74/23 the Clerk reported that positive supportive responses had been received from all the Town and Community Councils. Mold Town Council had advised that it was seeking further information from Flintshire County Council on the status of the Active Travel Plan. Any information received would be shared with the Council.

Councillor S. Coppel advised that he had contacted Hannah Blythyn A. M. requesting that this proposal be included within the proposed New National Park for North East Wales.

102/24 CORRESPONDENCE RECEIVED

A) INDEPENDENT REMUNERATION PANEL FOR WALES

The Council has received the annual report for 2023/2024. The recommendations in the report set out changes to the way Members Allowances will be recorded and reported in future years.

B) STANDARDS COMMITTEE

Notice of vacancy for a Town and Community Council Representative.

C) CEMEX PANT Y PWLL DWR QUARRY LIAISON COMMITTEE MEETING

Notice has been received that a meeting will take place on Wednesday 13th December 2023 commencing at 11.00am.

Councillor J. I. Davies advised that he had not received any notice of the meeting. The Clerk advised that he would bring this to the attention of the Quarry administrator.

D) FLINTSHIRE LOCAL DEVELOPMENT PLAN – CONSULTATION on DRAFT SUPPLEMENTARY PLANNING GUIDANCE - SPG

The Council has received notice of the above consultation from the Planning Authority. The consultation relates to Draft Supplementary Guidance, following the adoption of the Local Development Plan.

- New Housing in the Open Countryside
- Extensions and Alterations to Dwellings
- Conversion of Rural Buildings

The Planning Authority, link to the documentation has been provided to members of the Council.

RESOLVED:

That the above information be received.

103/24 SUMMER PLAYScheme REPORT 2024

The Chairman invited comments regarding this year's proposed provision. Members expressed their disappointment over the attendance of the 2023 scheme. Under the current delivery model, it did not appear to be appealing to the children within the community and was not providing value for money.

Given the current budget pressures It was agreed that the Council would not participate in this year's scheme. However, it would explore other avenues of supporting children's facilities within the community.

104/24 REPRESENTATIVE'S REPORTS COUNCILLOR STEVE COPPLE

Councillor S. Copple provided members with a written report of the activities conducted during the last month. Heavily featured within the report, was the ongoing discussions regarding the County Council budget requirements and setting for the fiscal year 2024/25.

The Chairman thanked Councillor Copple for his report.

105/24 PLANNING APPLICATIONS

A) COU/000958/23

Conversion of Outbuilding to Holiday Accommodation.

Garneddwen Fawr, Lixwm, CH8 8JS

RESOLVED:

That the Council made no objections subject to the following conditions:-

- A. The development remains as part of curtilage of the existing property.
- B. The development will not be used for residential use, accept for the purpose of holiday accommodation.
- C. That the holiday letting be a maximum of eleven months per calendar year.

106/24 ONE VOICE WALES TRAINING SCHEDULE JANUARY/MARCH 2024

Councillor A. Rowlands advised that she would be attending the Charing Skills Module, to be held the 1st February 2024.

Councillor A. Davies advised that he would attend the Induction, and Code of Conduct Modules, and would advise the Clerk of his availability.

107/24 SETTING OF BUDGET AND PRECEPT FOR THE FISCAL YEAR 2024/25

The Chairman reported, that following draft budget meetings with the Clerk, a draft budget and precept options report had been provided for Members consideration.

The Clerk advised that due to increasing energy and running costs together with diminishing reserves held by the Council, budgetary provision had been reduced or deferred for the next fiscal year.

Members agreed that any precept increase needed to be kept as low as possible.

RESOLVED:

- That the draft budget for 2024/25 was approved.
- That the precept for 2024/25 be set at £35,382 making a band D property charge for 2024/25 fiscal year £51.26.
- That the Clerk's salary for 2024/25 be set at £12,494.
- That the Clerk's Establishment Allowance for 2024/25 be set at £1,000.

108/24ACCOUNTS FOR PAYMENT

RESOLVED: That the following accounts were approved for payment: -

BACS Transfer) A. Roberts - Clerk's Salary and Est Allowance (January)	£873.73
BACS Transfer) A. Roberts – Microsoft Services Fees (November)	£61.32
BACS Transfer) A. Roberts – Microsoft Services Fees (December)	£61.32
BACS Transfer) Audit Wales – 2023 Audit fees	£200.00
BACS Transfer) Mike Turner – Supply of Christmas Tree	£280.00
BACS Transfer) Green Lion Ltd – Web Hosting Fees	£220.62
BACS Transfer) A. Roberts – Clerk's Back pay award 2023/24	£454.00
1380) Canon U k Ltd – Copy Fees	£33.64
1381) P. Jones Computers Ltd I. T. Support fees	£90.00
1382) H M Revenue & Customs – PAYE (November)	£253.56
1383) Scottish Power Ltd – Energy Fees	£587.51

109/24DURATION OF THE MEETING.

The meeting commenced at 7.30pm and was closed by the Chairman at 9.35 pm.

Date of next meeting: **Monday 19th February 2024** to be held at Ysceifiog Village Hall, for 7.30 pm.

CHAIRMAN _____

YSCEIFIOG COMMUNITY COUNCIL

CYNGOR CYMUNED YSCEIFIOG

Minutes of the meeting held 19th February 2024 held at Ysceifiog Village Hall.

PRESENT:

Councillor N.M. Davies: Chairman

Councillor A. Davies.

Councillor J. I. Davies

Councillor I. Kendrick

Councillor D. Rees

Councillor A. Rowlands

Councillor A. Parsley

APOLOGIES FOR ABSENCE:

Councillor C. Caldwell

Councillor P. Griffiths

Councillor A. Weatherall

IN ATTENDANCE:

County Councillor S. Copple

Mr. A. Roberts – Clerk to the Council

110/24 ITEMS RAISED BY MEMBERS OF THE PUBLIC IN ATTENDANCE

No members of the public were present.

111/24 DECLARATIONS OF INTEREST

No declarations of interest were declared in respect of business on meeting agenda.

112/24 MINUTES

RESOLVED:

Proposed by Councillor A. Parsley, and seconded by Councillor A. Rowlands, the minutes of the meeting held the 15th January 2024 were approved as a correct record.

113/24 STREETSCENE SERVICES – REPORTED ISSUES

The following issues were reported: -

Bryn Sion Hill, Babell – Road surface erosion and potholes.

Babell, Caerwys Crossroads – Finger post road sign damaged.

Mynydd Llan Road Babell, - Road surface potholes.

Ysceifiog to Afonwen Road – Fallen trees onto road safety barrier.

School Lane, Lixwm, - Street light not working.

Ffordd Y Graig, Lixwm, - Road gully needs cleaning.

Ffordd Walwen, Lixwm, - Boundary hedge obstructing the highway.

Councillor S. Coppel reported that following a review by Streetscene Services, the regular attendance to Council meetings by Streetscene Co-ordinators had been suspended.

RESOLVED:

That the above issues be reported to the Highway Authority.

114/24 PROVISION OF TABLE AT AMENITY AREA YSCEIFIOG

The Chairman reported that following the installation of the table the Council had received a complaint that the table had not been installed in the agreed location. The Clerk advised that following a site meeting with the contractor the table had been moved a meter from the proposed location to avoid entrapment and ensure free movement and access to the seat.

Councillor D. Rees reported that he had received support for the location of the table from residents.

The Council, agreed to leave the table in its current location. However, the location would be monitored for six months at the end of which a further review would be undertaken.

It was also agreed that a letter be sent to the resident who had raised concerns to explain the Council's actions.

115/24 STANDARDS COMMITTEE - Notice of vacancy for a Town and Community Council Representative.

Further to minute No. 102/24B The Council had received five nominations for the filling of the vacancy. The Chairman invited nominations: -

First nomination Councillor R. Griffiths, second nomination Councillor R. Davies.

116/24CORRESPONDENCE RECEIVED

- A) **Invitation to Nominate Representative a to Attend Garden Party at Buckingham Palace 8th and 21st May 2024.**
- B) **One Voice Wales - Training Schedule – January – March 2024.**
Councillors A. Davies advised that he would advise the Clerk of his availability. Councillor A. Rowlands advised that she had attended the Chairmans training module and had found it highly informative.
- C) **New National Park Proposal.**
The Council has received an invitation to attend information sessions regarding the above proposal. Councillor A. Pasley advised that he had attended the webinar. The discussions had been extremely helpful in understanding the pros and cons of the proposal.

117/24REPRESENTATIVE'S REPORTS

- A) **Meeting of West Flintshire Town and Community Council Working Group.**
Held Monday 12th February 2024 at Holywell T C. Offices Bank Place, Holywell.
The Clerk reported that he had attended the meeting.
Andy Dunbobbin, North Wales Police Crime Commissioner, and Andy Roberts Senior Policy Planning Officer, Flintshire County Council, were in attendance.
The concerns relating to the lack of visible policing presence and response in rural communities was reported. Mr Dunbobbin advised that he was aware of this and was in discussion with senior officers on how this might be improved in the future.
- B) **COUNTY COUNCILLOR STEVE COPPLE**
Councillor S. Copple provided members with a written report of the activities conducted during the last month. Heavily featured within the report, was the ongoing discussions regarding the County Council budget requirements and setting for the fiscal year 2024/25. The Chairman thanked Councillor Copple for his report.
- C) **FRON HAUL QUARRY LIAISON GROUP**
Councillor J. I. Davies reported that the January liaison group meeting had been cancelled. Given that the quarry had now ceased operations he was unsure if any further meetings would be taking place.

118/24 PLANNING APPLICATIONS

A) FUL/000036/24

Application for demolition of old stone retaining wall and re-construction of a new masonry retaining wall including the provision of a new AEV charging point within the wall. (part retrospective)

Melin Y Wern, Nannerch, CH7 5RH

B) FUL/000037/24

Listed Building Application for demolition of old stone retaining wall and re-construction of a new masonry retaining wall including the provision of a new AEV charging point within the wall. (part retrospective)

Melin Y Wern, Nannerch, CH7 5RH

RESOLVED:

That the Council objects to the above two application as the applicant has not complied to previous planning conditions on this development. That any creation of additional vehicle parking space should have the access approved by the Highway Authority.

C) FUL/000087/24

Extension of an Existing Holiday Park.

Haulfryn Caravan Park, Babell Road, Pantasaph, Holywell, CH8 8PP

RESOLVED:

That the Council notes that the proposed development may be encroaching on land that forms part of the historic former racecourse, registered common land, and may be impeding an existing public right of way. That the proposed vehicle access meets the requirements of the Highway Authority.

119/24 APPLICATIONS FOR FINANCIAL ASSISTANCE

A) Holywell Leisure Centre.

The Chairman advised that given that the Council had not agreed to fund the Summer Playscheme for 2024. Supporting this application would provide some assistance to members of the community who access the centre for their recreational needs. However, given the Council budget pressures, it was agreed that all applications received would be considered at the October meeting of the Council.

120/24 COUNCIL FORMAL RISK ASSESSMENT 2024

The Council is required to undertake an annual risk assessment of its procedures. The Clerk reported that he had provided the draft Risk Assessment for consideration and approval by the Council.

Councillor D. Rees noted that an area of common land in the ownership of the Council, farmed by a local farmer no rent had been received since 2019.

Councillor J. I. Davies advised that following a meeting with the farmer extensive re-fencing and clearing works had been undertaken on behalf of the Council. In lieu of receiving the rent. It was agreed that Councillor Davies and the Clerk arrange a site meeting with the farmer to review the current position.

RESOLVED:

That the formal risk assessment was approved.

121/24ACCOUNTS FOR PAYMENT

RESOLVED: That the following accounts were approved for payment: -

BACS Transfer) A. Roberts - Clerk's Salary and Est Allowance (February)	£873.73
BACS Transfer) A. Roberts – Microsoft Services Fees (January)	£61.32
BACS Transfer) Mega Electrical NW Ltd. Supply of Christmas Tree lighting	£452.40
1384) Treetops Environmental – Grass cutting	£100.00
1385) Canon U k Ltd – Copy Fees	£39.45
1386) H M Revenue & Customs – PAYE (November)	£253.56

122/24DURATION OF THE MEETING.

The meeting commenced at 7.30pm and was closed by the Chairman at 9.10 pm.
Date of next meeting: **Monday 18th March 2024** to be held at Berthen Chapel, Lixwm, for 7.30 pm.

CHAIRMAN _____

YSCEIFIOG COMMUNITY COUNCIL

CYNGOR CYMUNED YSCEIFIOG

Minutes of the meeting held 18th March 2024 held at Berthen Chapel, Lixwm.

PRESENT:

Councillor N.M. Davies: Chairman

Councillor C. Caldwell

Councillor A. Davies.

Councillor J. I. Davies

Councillor P. Griffiths

Councillor A. Parsley

Councillor D. Rees

Councillor A. Rowlands

APOLOGIES FOR ABSENCE:

Councillor I. Kendrick

Councillor A. Weatherall

IN ATTENDANCE:

County Councillor S. Copple

Mr. A. Roberts – Clerk to the Council

123/24ITEMS RAISED BY MEMBERS OF THE PUBLIC IN ATTENDANCE

No members of the public were present.

124/24 DECLARATIONS OF INTEREST

Councillor A. Rowlands declared an interest in agenda item 11A.

125/24MINUTES

RESOLVED:

Proposed by Councillor A. Parsley, and seconded by Councillor A. Rowlands, the minutes of the meeting held the 19th February 2024 were approved as a correct record.

126/24 STREETSCENE SERVICES – REPORTED ISSUES

The following issues were reported: -

Members reported that all the village roads were in need of pothole repairs. The B5121 through Brynford, was in places a hazard to motorists. Councillor S. Coppel advised that rural communities were not being prioritised by the Highway Authority when dealing with highway maintenance issues. He suggested that a joint letter's from Brynford, Caerwys, Cilcain, Nannerch, and Ysceifiog Council's should be sent to the Chief Executive of Flintshire County Council.

Councillor P. Griffiths advised that the highway yellow parking restriction zone outside Lixwm C.P. School needed re-painting.

Councillor J. I. Davies reported that residents had raised concerns that cars being parked outside the bus shelter at Lixwm, were obstructing school buses during pickup and drop-off times. The Chairman advised that as there are no parking restrictions the Council could only appeal to residents to park with consideration to other road users.

Councillor D. Rees reported the Keep Clear and Give-Way road surface lines had been installed at Ysceifiog. However, he had received a complaint from one resident of it not being in- keeping with the area.

Councillor J.I Davies reported that a large pothole needed urgent repairs on the A541 turning left at the bottom of the Wheeler Hill.

RESOLVED:

That the above issues be reported to the Highway Authority.

127/24 DEFIBRILLATOR TRAINING

The Clerk reported that a training session delivered by St. John's Ambulance Services, has been arranged for 6.00 pm, Monday 15th April 2024 at Ysceifiog Village Hall, on how to use the defib unit. Six members had confirmed their attendance. The Chairman advised that following the training session the Council would arrange further open training days for community participation.

128/24 TOWN AND COMMUNITY COUNCIL- LAUNCH OF CLIMATE CHANGE TOOLKIT

Flintshire County Council has advised that it has launched a Town and Community Council Climate Tool Kit. Workshops are being held to gain further information on

how Councils can calculate and monitor their carbon emissions, identify ways to reduce them, and engage others throughout the process.

129/24 ONE VOICE WALES TRAINING MODULES

Councillors A. Davies advised that he had attended the New Members Induction, and Code of Conduct training sessions and had found them highly informative.

130/24 REPRESENTATIVE'S REPORTS

A) COUNTY COUNCILLOR STEVE COPPLE

Councillor S. Copple advised that the County Council business had been focused on the setting of budgets and service implications.

He had been dealing with a long-term backlog of repairs to council properties in Bryn Tirion, Lixwm. He advised that residents had not been able to progress repairs via Housing Officers. Councillor Parsley advised that there may be other residents in council housing who may be experiencing the same communication issues. It was agreed that Councillor Coppel would obtain a list of Lixwm council stock for the Council's further consideration. The Chairman thanked Councillor Copple for his report.

B) LIXWM C.P. SCHOOL

Councillor A. Rowland reported that the school children intake was increasing which may trigger funding for additional staff. School repairs were becoming challenging as the response from the Education Department was lack of resources. Councillor S. Coppel agreed to take this matter up with the Director of Education.

Councillor Rowlands further advised that pupils wished to attend a meeting of the Council to understand how and what the Council does. It was agreed that the Children would be invited to attend the May Council meeting.

C) NEW NATIONAL PARK PROPOSAL

Councillor N. Davies, reported on the consultation online seminar she had attended. The consultation process would be concluded in 2026. Issues of future funding and sustainability had been raised with 75% funding from Welsh Government and 25% from Local Authorities, at a time when public expenditure was under severe pressure.

131/24 COMMUNITY LAND – COED – Y- MYNYDD UCHA

Further to minute No. 120/24 Councillor J. I. Davies reported that the land owner was currently indisposed. His nephew Mr G. Roberts was currently farming the land and was aware that the Community Council owned an area of land, and rent had not been paid to the Council.. A meeting with Councillor Davies, Mr Roberts, and the Clerk to resolve matter would be arranged.

132/24APPLICATIONS FOR FINANCIAL ASSISTANCE

A) YSCEIFIOG VILLAGE HALL

Councillor A. Rowlands advised that improvements to the kitchen facilities together with new windows was required.

The Chairman advised that as the hall was a community building the Council made annual budget provision for supporting the facility.

RESOLVED :

Proposed by Councillor A. Parsley and seconded by Councillor C. Caldwell a grant of £2,500.00 was unanimously approved.

133/24ACCOUNTS FOR PAYMENT

RESOLVED: That the following accounts were approved for payment: -

BACS Transfer) A. Roberts - Clerk's Salary and Est Allowance (February)	£873.73
BACS Transfer) A. Roberts – Microsoft Services Fees (January)	£61.32
BACS Transfer) One Voice Wales – Training Fees	£38.00
BACS Transfer) Audit Wales -2021/22 Audit Fees	£507.00
1387) H M Revenue & Customs – PAYE	£253.56
1388) Berthen Chapel Hire of Meeting Room	£100.00
1389) Canon U k Ltd – Copy Fees	£33.64
1391) A. Roberts - Postage Stamps	£18.75
1392) Ysceifiog Village Hall – Grant	£2,500.00

134/24DURATION OF THE MEETING.

The meeting commenced at 7.30pm and was closed by the Chairman at 8.35 pm.
Date of next meeting: **Monday 15th April 2024** to be held at Ysceifiog Village Hall, for 7.30 pm.

CHAIRMAN _____

YSCEIFIOG COMMUNITY COUNCIL

CYNGOR CYMUNED YSCEIFIOG

Minutes of the meeting held 15th April 2024 held at the Village Hall, Ysceifiog.

PRESENT:

Councillor N.M. Davies: Chairman

Councillor A. Davies.

Councillor J. I. Davies

Councillor I. Kendrick

Councillor A. Parsley

Councillor D. Rees

Councillor A. Rowlands

Councillor A. Weatherall

APOLOGIES FOR ABSENCE:

Councillor C. Caldwell

Councillor P. Griffiths

County Councillor S. Copple

IN ATTENDANCE:

Mr. A. Roberts – Clerk to the Council

135/24 ITEMS RAISED BY MEMBERS OF THE PUBLIC IN ATTENDANCE

No members of the public were present.

136/24 DECLARATIONS OF INTEREST

No declarations in respect of the business on the agenda were declared.

137/24 MINUTES

RESOLVED:

Proposed by Councillor D. Rees, and seconded by Councillor A. Rowlands, the minutes of the meeting held the 18th March 2024 were approved as a correct record.

138/24 STREETSCENE SERVICES – REPORTED ISSUES

The following issues were reported: -

Councillor D. Rees advised that he had reported highway issue to Streetscene Services. However, to date he had only received an acknowledgment of receipt. The Chairman requested that a copy of the information be provided to the Clerk, who would raise the issue with Streetscene Services.

Road name sign at Berthen Road, Lixwm, had been damaged.

Ffordd Walwen, Lixwm – The over grown hedge previously reported obstructing the pavement had not been attended to.

Broken Finger Post Traffic sign Babell, crossroads had not been repaired.

Councillor J. I. Davies reported that a large pothole needed urgent repairs on the A541 turning left at the bottom of the Wheeler Hill.

RESOLVED:

That the above issues be reported to the Highway Authority.

139/24 DEFIBRILLATOR TRAINING

The Chairman reported that six members of the Council had attended a defibrillator training session before the commencement of the Council meeting, provided by St. John's Ambulance Services.

Members reported the training had been very informative and had gained more confidence, should an emergency situation arise in the future.

Councillor A. Rowlands advised that further training could be provided for up to 30 attendee's. She would raise this at a future meeting of the Ysceifiog Village hall Committee, with a view of holding an open community training session.

Proposed by Councillor D. Rees and seconded by Councillor I. Kendrick, a £75.00 grant payment to St. John's Ambulance Services, was approved.

140/24) APPOINTMENT OF INTERNAL AUDITOR

The Clerk reported that as in past years the Council is required to appoint an internal auditor. JDH Business Services had written to the Council offering the services for the 2023/24 financial year audit. The Clerk advised that he had provisionally booked the 18th April 2024 for the submission of the year end accounts and Annual Return.

RESOLVED:

That JDH Business Services be appointed.

141/24 ADOPTION OF CIVILITY AND RESPECT PLEDGE

Mr Gareth Owen, Standards Committee, Senior Officer, Flintshire County Council, had written to all Town and Community Councils seeking their intentions on either adopting or not the above pledge. Members discussed the document and agreed that the adoption of the Policy would enhance the protection for Members, staff and the general public when undertaking the business of the Council.

The Chairman advised that there would be requirement for Members and Staff, to attend appropriate training, and develop a dignity at work policies.

It was also agreed that the Civility and Respect Pledge would be included on the Appointment to Office forms required to be signed by newly appointed Members.

142/24 TERMINATION NOTICE OF UN-METERED ENERGY SUPPLY -SCOTTISH POWER

The Council had received notice from Scottish Power, that the energy supply account for street lighting would be terminated at the end of 2024. The Clerk advised that the Council would be required to find another energy provider for un-metered supply.

He had been informed that Flintshire County Council, may allow the Council to join its energy supply contract. However, an administration charge may be applied.

It was agreed that the Clerk would work with other local community councils to obtain a competitive quotation for the supply of green energy.

143.24 COUNCIL TAX PREMIUM CONSULTATION

The Council had been notified that the above consultation would be open from the 15th April and would close on the 8th July 2024. The purpose of the consultation was to review council tax fees for unoccupied and second homes in the County. It also would undertake a review of Single Person Discount which currently is applied to nearly one in three households.

144/24 REPRESENTATIVE'S REPORTS

- A) Councillor A. Rowlands reported that she had spoken with the Headteacher of Lixwm School regarding a visit by school pupils to a Council meeting. This would probably be arranged for the June Council meeting.
- She also advised that Councillor S. Coppel had been in contact with The Headteacher regarding the outstanding repairs to the school building.

145/24 PLANNING APPLICATIONS

A) FUL/000224/24

Application for variation of Condition 2 Following Grant of Planning Permission
064104

Swin Y Bedol, Babell Road, Pantasaph, Holywell, CH8 8PW

RESOLVED:

That the Council has no objections.

B) FUL/000261/24

Extension to Garage

No.2 Tryfan, The Green, Lixwm, CH8 8ND

RESOLVED:

That the Council has no objections subject, to the development being in keeping with the existing development and that Highway Visibility, is not impaired at the road junction.

Members reported the following Issues :-

C) Ddol Quarry, Ysceifiog. Siting of Static Caravan.

D) Rear of Llwynni and Groesfford Cottage, Ysceifiog. Siting of Caravan and Clamping Pod.

RESOLVED:

That the above matters be reported to the Planning Authority.

146/24 COMMUNITY POLICING

Members reported that anti-social behaviour by youths in cars were causing disturbance to Lixwm, residents. Youths were gathering on the car park near Berthen Chapel, Lixwm late evenings and driving irresponsible through the village.

RESOLVED :

That this matter be reported to North Wales Police.

147/24ACCOUNTS FOR PAYMENT

RESOLVED: That the following accounts were approved for payment: -

BACS Transfer) A. Roberts - Clerk's Salary and Est Allowance (April)	£873.73
BACS Transfer) A. Roberts – Microsoft Services Fees (March)	£61.32
BACS Transfer) One Voice Wales – Annual Membership Fees	£224.00
BACS Transfer) Deeco Lighting Ltd -Street Lighting Repairs	£324.00
BACS Transfer) A. Roberts – Microsoft Annual Subscription Fees	£148.32
1393) Information Commissioner – Registration Fees	£40.00
1394) Society of Local Council Clerks – Membership Fees	£114.50
1395) Viking Direct Ltd – Supply of Stationery	£157.91
1396) H M Revenue & Customs – PAYE	£253.50

148/24DURATION OF THE MEETING.

The meeting commenced at 7.30pm and was closed by the Chairman at 8.40 pm.

Date of next meeting: **Monday 20th May 2024** to be held at Berthen Chapel, Lixwm, for 7.30 pm.

CHAIRMAN _____

YSCEIFIOG COMMUNITY COUNCIL

CYNGOR CYMUNED YSCEIFIOG

Minutes of the Annual General Meeting held 20th May 2024 held at Berthen Chapel, Lixwm.

PRESENT:

Councillor A. Rowlands: Chairman

Councillor C. Caldwell

Councillor A. Davies.

Councillor J. I. Davies

Councillor N.M. Davies

Councillor P. Griffiths

Councillor A. Parsley

Councillor A. Weatherall

APOLOGIES FOR ABSENCE:

Councillor I. Kendrick

Councillor D. Rees

IN ATTENDANCE:

County Councillor S. Copple

Mr. A. Roberts – Clerk to the Council

01/24 APPOINTMENT OF CHAIRMAN

The retiring Chairman Councillor Nesta Davies thanked all Members for their continued support and contributions to the working procedures of the Council throughout her term of office. She also thanked the Clerk, for his guidance and diligence to the integrity of the Council.

Councillor N. Davies invited nominations for the position of Chairman. Proposed by Councillor J. I. Davies and seconded by Councillor A. Parsley, Councillor Ann Rowlands was unanimously appointed Chairman for the ensuing year.

Signing the Acceptance of Office Declaration, Councillor Rowlands thanked Members for their support and Councillor N. Davies for her past year's leadership.

02/24 APPOINTMENT OF VICE CHAIRMAN

The Chairman invited nominations for the position of Vice Chairman. Proposed by Councillor N. Davies and seconded by Councillor A. Weatherall, Councillor A. Parsley was unanimously appointed as Vice Chairman.

03/24 APPOINTMENT OF REPRESENTATIVES ONTO OUTSIDE BODIES

The Chairman advised that a copy of the current representative list had been provided for Members consideration. She invited nominations for alternative representations.

None being received the current representation was adopted for the 2024/25 ensuing year.

04/24 ITEMS RAISED BY MEMBERS OF THE PUBLIC IN ATTENDANCE

No members of the public were present.

05/24 DECLARATIONS OF INTEREST

Councillors J. I. Davies and A. Davies, declared an interest in agenda item 8.B. Planning Application FUL/000268/24.

06/24 MINUTES

RESOLVED:

Proposed by Councillor A. Parsley, and seconded by Councillor J. I. Davies, the minutes of the meeting held the 15th April 2024 were approved as a correct record.

07/24 STREETSCENE SERVICES – REPORTED ISSUES

The following issues were reported: -

Babell Road, Mynydd Llan, Bryn Sion, and Bwlch, Roads in need of surface repairs.

Ysceifiog lane, to Afonwen, land slip of highway verge had not been addressed.

Highway Verge cutting road junctions at Ysceifiog – Lixwm and Groesfford – Babell.

Ffordd Gledlom, Lixwm, vehicular parking restriction zones outside Lixwm C.P.

School need re-painting.

Reduction in operating times at County Council recycling centres. Members reported that the closing of operating times would have a detrimental effect on rural communities,

Predicting that fly tipping due to the closure would increase. Members further advised that the closure contradicted the Welsh Governments, and Flintshire County Council, recycling policy for the reducing waste.

RESOLVED:

That the above matters be reported to Streetscene Services

08/24 REMOVAL OF HEDGE MYNYDD LLAN BABELL

Further to the Council enquiry, the Environmental Officer, Flintshire County Council, had advised the Council that following inspection of the site and investigations the work was not in breach of any planning policy.

A new fence line had been erected, and a replacement hedge would be re-planted in the dormant planting season.

09/24 COMPLETION AND APPROVAL OF INTERNAL AUDIT 2023/24

Further to minute No. 140.24 J.D. H. Business Services, the Council's appointed internal auditor had written to the Council confirming that the audit had been completed. The Clerk advised that the Report of Findings had been provided for Council's consideration and action.

The Clerk further advised that the Annual Return had been completed for submission to the External Auditor which was duly approved by the Council.

10/24 MATCH FUNDING FOR CHILDREN'S PLAY AREAS 2024/25

The Council had received an invitation from Aura Leisure, Flintshire County Council, to participate in this year's match funding programme. The Clerk advised that refurbishment of the safer services had been undertaken at Lixwm play area as part of the programme in 2023/24. Councillor A. Weatherall advised that parents had indicated that additional play equipment would improve the facility.

The Charman advised that the Council had made no budgetary provision for this fiscal year.

Members agreed to express the Council's interest, subject to the satisfactory budgetary monitoring review being undertaken in the Autumn.

11/24 REPRESENTATIVE'S REPORTS

- A) Councillor A. Rowlands reported that Lixwm C.P. School had completed its inspection the findings of which will be made public soon.
- B) Councillor S. Copple advised of the issues he had been dealing with during the past month. A copy of his report had been provided to Members.
- C) Councillor J. I. Davies advised that he would be attending Cemex, Quarry Liaison meeting on the 20th June 2024.

12/24 PLANNING APPLICATIONS

- A) **ENF/124/24**
Ddol Afon Cottage, A541 Ddol Bach to County Boundary Candy Mill, Afonwen, CH7 5UN
Further to minute No. 145/24.C The Council has received confirmation that Planning Enforcement are investigating the alleged breach of planning control.
- B) **FUL/000303/24**
Roofing Over of Existing Silage Clamps on farm.
Ffynnon Y Cyff, Nannerch, CH8 8NQ.
- C) **FUL/000268/24**
Application for Removal or Variation of Condition No. 1 Following Granting of Planning Permission 039788.
Willcox Coach Works, Denbigh Road, Afonwen, CH7 5UB

RESOLVED:

That the Council has no objections to the above planning applications.

- D) **FUL/000087/24**
Amendments to submitted application FUL/000087/24
Planning Application for the Extension of An Existing Holiday Park.
Haulfryn Caravan Park, Babell Road, Pantasaph, CH8 8PP

RESOLVED:

That the Council has no objections subject to any existing Public Rights of Way remaining accessible.

13/24 COMMUNITY POLICING

Further to minute No. 146.24 Sergeant K. Nash had advised the Council that following a number of drive throughs by Officers, no signs of the reported antisocial behaviour problems had been observed. However, the area would remain on the patrol watch list for the time being.

14/24 APPLICATIONS FOR FINANCIAL ASSISTANCE

- A) **Caerwys Agricultural Show 2024**
B) **Rhes Y Cae & Moel Y Crio Sheep Dog Tries Show 2024**

RESOLVED:

That the applications be deferred until the Council budget autumn review.

15/24 ACCOUNTS FOR PAYMENT

RESOLVED: That the following accounts were approved for payment: -

BACS Transfer) A. Roberts - Clerk's Salary and Est Allowance (May)	£814.04
BACS Transfer) A. Roberts – Microsoft Services Fees (April)	£61.32
BACS Transfer) Green Lion – Web Hosting Fees	£30.10
1398) Flintshire County Council – Match Funding 2023/24	£6,000.00
1399) Canon Uk Ltd - Copy Fees	£39.02
1400) Arthur J. Gallagher – Insurance Renewal	£1,541.44
1401) J. D.H. Business Services Ltd – Internal Audit Fees	£396.00
1402) H M Revenue & Customs – PAYE	£420.18

16/24 DURATION OF THE MEETING.

The meeting commenced at 7.30pm and was closed by the Chairman at 8.50 pm.

Date of next meeting: **Monday 17th June 2024** to be held at Ysceifiog Village Hall for 7.30 pm.

CHAIRMAN _____

YSCEIFIOG COMMUNITY COUNCIL

CYNGOR CYMUNED YSCEIFIOG

Minutes of the Meeting held 17th June 2024 held at Ysceifiog Village Hall.

PRESENT:

Councillor A. Rowlands: Chairman

Councillor A. Davies.

Councillor J. I. Davies

Councillor N.M. Davies

Councillor P. Griffiths

Councillor A. Parsley

APOLOGIES FOR ABSENCE:

Councillor C. Caldwell

Councillor I. Kendrick

Councillor D. Rees

Councillor A. Weatherall

IN ATTENDANCE:

County Councillor S. Copple

Mr. A. Roberts – Clerk to the Council

17/24 ITEMS RAISED BY MEMBERS OF THE PUBLIC IN ATTENDANCE

No members of the public were present.

18/24 DECLARATIONS OF INTEREST

No declarations of interest were declared in respect of business on the meeting agenda.

19/24 MINUTES

RESOLVED:

Proposed by Councillor A. Parsley, and seconded by Councillor P. Griffiths, the minutes of the Annual General Meeting held the 20th May 2024 were approved as a correct record.

20/24 STREETSCENE SERVICES – REPORTED ISSUES

Further to Minute No. 07/24 the following responses had been received from Flintshire County Council :-

Land Slip Ysceifiog Lane, to Afonwen – A number of actions were being considered to resolve the issue. Once a scheme had been agreed a funding bid would need to be made for capital funding to undertake the work. In addition, legal searches were being conducted to identify the land owner.

Councillor N. M. Davies advised that she would undertake a Land Registry search to try and ascertain the land owner.

Councillor Parsley advised that refuse vehicles were unable to use the road due to the land slip restrictions. Residents feared that emergency vehicles responding to a call out would suffer the same plight delaying their arrival.

The Clerk was instructed to raise this issue again with the Highway Authority.

Reduction in operating times at County Council recycling centres – The Authority had agreed to take the action due to budgetary constraints being placed on the Authority. The savings being generated had enabled the continuation of the services without any staffing redundancy. The reduced operating times did ensure that one of the recycling sites remained open to the public every day of the week.

The following issues were reported: -

Babell Road, Mynydd Llan, Bryn Sion, and Bwlch, Roads in need of surface repairs.

Grass cutting junction to Ffordd Walwen, Lixwm. Councillor Weatherall reported that the grass at the junction had not been cut for many weeks and was untidy.

It was agreed that a quotation be obtained for the cutting of the area for Members further consideration.

RESOLVED:

That the above matters be reported to Streetscene Services

21/24 TERMINATION NOTICE OF UN-METERED ENERGY SUPPLY -SCOTTISH POWER

Further to minute No. 142/24 the Clerk reported that following extensive investigations, currently no other energy companies were offering new accounts for unmetered energy supplies. Flintshire County Council had informed the Council that it could be included on the County Energy Plan if no alternative provider could be found.

The Clerk advised that he would continue his investigations and report back further to the Council.

Councillor A. Davies advised that some energy companies provide a community wind turbine to generate electricity, with any income generation being set against the Council energy costs. He agreed to provide further details.

22/24 CORRESPONDENCE RECEIVED

- A) One Voice Wales – Notice of Wrexham and Flintshire Area Committee Meeting 23rd July 2024.
- B) One Voice Wales – Members Training Schedule June, July, August, and September.
- C) Welsh Government – Ken Skates Cabinet Secretary, for North Wales Transport. Notice of 20mph Speed Review Consultation.

RESOLVED:

That the above correspondence be received.

23/24 REPRESENTATIVE'S REPORTS

- A) Councillor A. Rowlands reported that Lixwm C.P. School had completed its inspection the findings of which will be made public in July.
The issue of vehicles being parked within the restricted parking zones outside the school was causing safety concerns. It was agreed that a traffic warden be invited to visit the school to advise vehicle drivers of the safety issues.
- B) Councillor S. Copple advised of the issues he had been dealing with during the past month. A copy of his report had been provided to Members.
Improvement works to the housing stock at Bryn Trion, Lixwm, was ongoing.
- C) Councillor J. I. Davies advised that Cemex Quarry Liaison meeting had been deferred until 2nd July 2024.

24/24 INDEPENDENCE REMUNERATION PANEL FOR WALES

The Council has been advised of the HMRC guidance for the payment of Councillors allowance and home working arrangements for 2024. The Council is required to consider the information and make formal arrangements between the individual Councillor and the Council.

Each Member has received an allowance claim form, setting out the options which must be completed and returned to the Clerk for Council records.

25/24 PLANNING APPLICATIONS

A) FUL/000341/23

Amendments to submitted application FUL/000341/23

Demolition of a previous two-storey extension and replacement with a new two-storey extension along with associated internal layout alterations, a new first floor extension, new raised timber decking, relocation of the driveway entrance and a detached, single-storey pitched-roof garage.

Pickpocket Hall, Babell Road, Pantasaph, Holywell, CH8 8PW.

RESOLVED:

That the Council has no objections.

26/24 ACCOUNTS FOR PAYMENT

RESOLVED: That the following accounts were approved for payment: -

BACS Transfer) A. Roberts - Clerk's Salary and Est Allowance (June)	£904.80
BACS Transfer) A. Roberts – Microsoft Services Fees (May)	£61.32
1403) H M Revenue & Customs – PAYE (June)	£266.69
1404) H M Revenue & Customs – PAYE (July)	£266.69
1405) Canon Uk Ltd - Copy Fees	£33.64
1406) Treetops Environmental – Grass Cutting Lixwm	£100.00

27/24 DURATION OF THE MEETING.

The meeting commenced at 7.30pm and was closed by the Chairman at 8.30 pm.

Date of next meeting: **Monday 15th July 2024** to be held at Berthen Chapel, Lixwm, for 7.30 pm.

CHAIRMAN _____

YSCEIFIOG COMMUNITY COUNCIL

CYNGOR CYMUNED YSCEIFIOG

Minutes of the Meeting held 15th July 2024 at Berthen Chapel, Lixwm.

PRESENT:

Councillor A. Rowlands: Chairman
Councillor C. Caldwell
Councillor J. I. Davies
Councillor N.M. Davies
Councillor P. Griffiths
Councillor I. Kendrick
Councillor A. Parsley
Councillor D. Rees
Councillor A. Weatherall

APOLOGIES FOR ABSENCE:

Councillor A. Davies.

IN ATTENDANCE:

County Councillor S. Copple
Mr. A. Roberts – Clerk to the Council

28/24 ITEMS RAISED BY MEMBERS OF THE PUBLIC IN ATTENDANCE

No members of the public were present.

29/24 DECLARATIONS OF INTEREST

No declarations of interest were declared in respect of business on the meeting agenda.

30/24 MINUTES

RESOLVED:

Proposed by Councillor P. Griffiths, and seconded by Councillor N. Davies, the minutes of the meeting held the 17th June 2024 were approved as a correct record.

31/24 STREETSCENE SERVICES – REPORTED ISSUES

Further to Minute No. 20/24 the following responses had been received from Flintshire County Council :-

- A) Land Slip Ysceifiog Lane, to Afonwen** – Following Councillor N.M. Davies providing Land Registry ownership details to the Clerk. Flintshire County Council had confirmed that the land was within their ownership.
Councillor A. Parsley reported that Council Officers had been conducting site meetings and investigations.
- B) Ffordd Walwen, Lixwm, - Grass Verge Cutting**
Members reported that the Highway Department had cut the verge. However, the standard of workmanship was an extremely inferior quality. The Clerk advised that he had obtained an estimate from the Council maintenance contractor of £50.00 per cut. It was agreed that instruction be given for the area to be cut on one occasion.
That a complaint be made to the Highway Authority, on the standard of workmanship.
- C) Ffordd Walwen, Lixwm, -Overgrown Hedge**
The pedestrian footpath was being obstructed by an overgrown hedge.
- D) Bwlch Road, Lixwm – Dead Tree**
A dead tree near Ty Canol Farm, needed attention.
- E) Ysceifiog Children’s Play Area.**
The newly provided seat was proving to be immensely popular. However, people using it were taking bottles and glasses into the play area. Could the information signage forbidding this activity be improved.
- F) Disabled Parking Provision Ysceifiog.**
The Council had received a request for the provision of disabled vehicle parking bays to be provide near the Village Hall, and St. Mary’s Church entrance gate. This request would be reported to the Highway Authority.
- G) Provision of Community Christmas Tree Ysceifiog.**
The Chairman reported that the Council had received a request for a community illuminated Christmas tree for Ysceifiog. It was agreed that the Clerk would undertake a site meeting identifying, possible suitable location and cost implications and report back to the Council.

H) Flower Planting Tubs – Lixwm.

Councillor N.M. Davies reported that she had received a request for financial support for the replacement of the existing flower tubs which had become dilapidated. It was agreed that if Lixwm Community Group, could provide further details on the type and cost of the tubs this would be considered by the Council at the September meeting.

32/24 CORRESPONDENCE RECEIVED

- A)** One Voice Wales – Notice of Wrexham and Flintshire Area Committee Meeting 23rd July 2024.
- B)** One Voice Wales – Members Training Schedule June, July, August, and September.
- C)** Cemex Quarry Liaison Meeting 2nd July 2024 – Notice of deferment until further notice.

RESOLVED:

That the above correspondence be received.

33/24 REPRESENTATIVE'S REPORTS

- A)** Councillor A. Rowlands reported that Lixwm C.P. School had completed its inspection the findings of which will be made public in July.
As a project the School Children wanted to meet with the Council to explore the purpose and working procedures of the Community Council. It was agreed that a meeting would take place with Chairman, Clerk and three members of the Council in the Autumn. The topic of the meeting would be Lixwm, Children's Play Area.
- B)** County Councillor S. Copple, advised of the issues he had been dealing with during the past month. A copy of his report had been provided to Members.
Improvement works to the housing stock at Bryn Trion, Lixwm, was ongoing.
Budgetary constraints and implications to services delivery was still a major concern of the Authority.

34/24 PLANNING APPLICATIONS

A) LBC/000396/24

Listed Building Consent – replacement of roof using as much existing reclaimed materials as possible, re-render chimney stacks where required.
Gledlom Farm, Ysceifiog, Holywell, CH8 8NJ

RESOLVED:

That the Council has no objections.

35/24 ITEMS RAISED BY MEMBERS

A) Enlargement of existing field entrance gate – Marion, Ysceifiog.

Councillor A. Parsley reported that following the enlargement of the gateway. The existing road drainage gully was being filled with debris from the field and vehicle movement. It was agreed that this matter be reported to the Highway Authority.

36/24 ACCOUNTS FOR PAYMENT

RESOLVED: That the following accounts were approved for payment: -

1407) Scottish Power Ltd – Energy Fees	£579.48
1408) H M Revenue & Customs – PAYE (Aug)	£266.69
1409) H M Revenue & Customs – PAYE (Sept)	£266.69
BACS Transfer) A. Roberts - Clerk's Salary and Est Allowance (July)	£904.80
BACS Transfer) A. Roberts - Clerk's Salary and Est Allowance (Aug)	£904.80
BACS Transfer) A. Roberts – Microsoft Services Fees (June)	£61.32
BACS Transfer) A. Roberts – Microsoft Services Fees (July)	£61.32
BACS Transfer) A. Roberts – Vodafone Fees (Oct – July)	£71.66
BACS Transfer) S. Jones Business Solutions Ltd – Payroll Fees	£150.00

37/24 DURATION OF THE MEETING.

The meeting commenced at 7.30pm and was closed by the Chairman at 8.35 pm.

Date of next meeting: **Monday 16th September 2024** to be held at Ysceifiog Village Hall, for 7.30 pm.

CHAIRMAN

YSCEIFIOG COMMUNITY COUNCIL

CYNGOR CYMUNED YSCEIFIOG

Minutes of the Meeting held 16th September 2024 at Ysceifiog Village Hall.

PRESENT:

Councillor A. Rowlands: Chairman
Councillor C. Caldwell
Councillor A. Davies.
Councillor J. I. Davies
Councillor I. Kendrick
Councillor A. Parsley
Councillor A. Weatherall

APOLOGIES FOR ABSENCE:

Councillor N.M. Davies
Councillor P. Griffiths
Councillor D. Rees

IN ATTENDANCE:

County Councillor S. Copple
Mr. A. Roberts – Clerk to the Council

38/24 ITEMS RAISED BY MEMBERS OF THE PUBLIC IN ATTENDANCE

No members of the public were present.

39/24 DECLARATIONS OF INTEREST

No declarations of interest were declared in respect of business on the meeting agenda.

40/24 MINUTES

RESOLVED:

Proposed by Councillor I. Kendrick, and seconded by Councillor A. Weatherall, the minutes of the meeting held the 15th July 2024 were approved as a correct record.

41/24 STREETSCENE SERVICES – REPORTED ISSUES

A Land Slip Ysceifiog Lane, to Afonwen –

Further to Minute No. 31/24. A The Clerk reported that the Council had been advised that to rectify the landslip, extensive engineering works would be required. A scheme to bid for capital funding was in the process of being prepared.

Councillor A. Parsley reported that Council Officers had been conducting site meetings and investigations, and at the time being vehicle restrictions remained in place.

The Clerk was instructed to request a progress report from the Highway Authority.

B) Ffordd Walwen, Lixwm, -Overgrown Hedge

Councillor I. Kendrick reported that the overgrown hedge had not been dealt with and was an obstruction to highway users.

A further request would be made to the Highway Authority, to rectify the problem.

C) Babell Road Former Black Lion Inn – To Mynydd Farm.

Members reported that the Highway Authority had undertaken the repair of some potholes, However, a number of other potholes required immediate attention.

D) Wheeler Hill Junction with A451

Members reported that a vehicle accident had recently occurred at the junction. It had been reported that the poor visibility caused by overgrown vegetation, may have been a contributing factor.

That a request be made to the Highway Authority, for the vegetation to be cut.

E) Ysceifiog Children's Play Area.

Further to minute 31/24 E Councillor Parsley enquired if any progress had been made with the provision of additional signage.

The clerk advised that the Council had been informed that an additional sign had been agreed and to be erected. Councillor Pasley advised that he would check if the sign had been erected.

F) Disabled Parking Provision Ysceifiog.

Further to minute No. 31/24 F The Clerk, reported that he had met with the Secretary of Ysceifiog Village Hall Committee, and had agreed the two proposed locations for the disabled vehicle parking bays. The information had been provided to the Highway Authority, who had undertaken a site survey. Unfortunately, due to road width restrictions, the proposed locations were deemed as unsafe and could not proceed.

Members requested that the information received from the Highway Authority be sent to the Secretary of the village hall.

G) Provision of Community Christmas Tree Ysceifiog.

Further to minute No. 31/24 G

The Clerk reported that following a meeting with the Secretary of Ysceifiog Village Hall, and local resident, it had been agreed that a Christmas tree could be located at the entrance to the village hall. The Clerk further advised that the cost for the initial provision of tree, festoon lighting and metal tree base would be in the region of £900.00. The following years the cost would for the provision of the tree £250.00. Members agreed to proceed with provision of the tree.

H) Termination of Street Lighting Energy Supply by Scottish Power Ltd.

As previously reported the Council has been seeking alternative unmetered energy supply for its Street lighting. The Clerk has been in discussion with fellow Clerks, who's Council have also received the same notification.

Attached in Appendix A to the agenda, is an update of the current position and suggested alternative for how the Council can secure energy at competitive market value.

Following discussion with the Chairman and Vice Chairman, due to the closing date of making an application being the 15th September, approval was sort under delegated powers to submit an application of interest.

Members are asked to consider the information provided and approve the action undertaken under delegated powers registration of the Council's interest in joining the Welsh Government Procurement Contract for Energy (Street Lighting)

RESOLVED:

That the Council approved the actions undertaken via delegated powers.

42/24 CORRESPONDENCE RECEIVED

A) Proposed Diversion of a section of Public Footpath No. 38 in the Community of Ysceifiog. Highways Act 1980-Section 119

The Council has received the consultation appertaining to a public footpath adjacent to the former Black Lion Inn, Babell.

RESOLVED:

That the Council has no objections.

B) One Voice Wales – National Conference 16th October 2024.

To be held at the Royal Welsh Show Ground.

C) Temporary Traffic Notice - Prohibition of Through Traffic. 10th October 2024. Between Afonwen Craft Centre and Bryn yr Eithin Farm for 335 meters.

D) One Voice Wales – Launch of the Digital User Community for Community and Town Councils.

An invitation from One Voice Wales, to attend the launch of a new **Community of Practise** for Community and Town Councils. The invite aims to foster collaboration and innovation and help council staff and members share knowledge, address shared challenges, and advance our collective expertise in leveraging digital approaches to serving our communities.

Digital user community will start with monthly online meetings, providing a platform for members to connect, discuss, and learn from one another.

Councillor Andy Parsley has agreed to attend the first meeting of the group and will report back to the Council.

E) Boundary Commission Review

The Democracy and Boundary Commission Cymru has today (19 July) published its **Guide to the 2026 Review** of Senedd constituencies.

The Guide sets out the key dates for the Review, the rules by which constituencies will be created, and how stakeholders and members of the public can get involved in the process.

You can find the Guide on the Commission's website:

www.dbcc.gov.wales/reviews/07-24/guide-to-the-2026-review

F) Flintshire County Council County Plan 2023-28

Flintshire County Council is inviting residents to have their say on its Well-being Objectives and Priorities set out in its Council Plan (2023-28)

A copy of the information has been despatched to all members of the Council and posted on the Council Website.

G) Flintshire County Council - Recycling Sack Trial – And resident Engagement.

The Council has received information inviting communities to trial proposed types of collection system for the collection of household recycling items. Members have received the information for consideration.

Councillor S. Coppel advised that the scheme was more suitable for urban collection rounds rather than rural.

H) Flintshire Standards Committee – Joint Meeting with Town and Community Councils. – Monday 6.00 pm 4th November 2024 via Zoom.

Prior to meeting a 30-minute training session the topic being “When is a prejudicial interest not a prejudicial interest”

I) Flintshire County Council – Code of Conduct Training

Training Sessions will be held on Tuesday 22nd and Thursday 24th October 2024 commencing at 6.00pm via Zoom.

J) Flintshire County Council – Launch of New Online Consultation and Engagement Hub.

The purpose of the hub is to make it easier for people to access opportunities to get involved and see how their involvement has been effective.

Councillor A. Parsley advised that the information had been posted on the Council website.

K) Webinar- Comprehensive Cybersecurity and Insurance for Town and Community Councils 6th August 2024

Councillor A. Weatherall reported that she had attended the seminar. However, she believed the information that had been provided was aimed at much larger organisations.

That the above correspondence be received.

43/24 REPRESENTATIVE'S REPORTS

A) County Councillor S. Copple, advised of the issues he had been dealing with during the past month.

Improvement works to the housing stock at Bryn Trion, Lixwm, was ongoing.

Budgetary constraints and implications to services delivery was still a major concern of the Authority.

44/24 PLANNING APPLICATIONS

**A) Applications considered under delegated powers during Council reses. (A.B)
LBC/000587/24**

Listed Building application for proposed relocation of kitchen and associated drainage and ventilation works.

The Old Rectory, Ysceifiog, CH8

RESOLVED:

That the Council has no objections.

B) FUL/000407/24

Erection of barn on agricultural land to store machinery, feed, and associated implements, building also to be used for lambing during season.

RESOLVED:

That the proposed location is adjacent to existing residential dwellings and that the development would have a detrimental impact on the well-being of the adjacent residents.

The development could be used for commercial business use which is not compatible with the residential area.

The proposed scale of development is overdevelopment of the existing site.

The access way is an unadopted lane the condition and construction of which is not suitable for agricultural vehicles constant use.

Members reported that construction work was in progress and that adjacent residents are concerned about the scale and potential impact on their wellbeing.

It was agreed that the Council would obtain a copy of the Planning Approval and any conditions of use for further consideration.

C) FUL/000718/24

Side and rear single-story extensions.

Bryn Hyfryd, Babel. Holywell, CH8 8PZ

RESOLVED:

That the Council had no objections.

45/24 ACCOUNTS FOR PAYMENT

RESOLVED: That the following accounts were approved for payment: -

1410) Treetops Environmental – Grass cutting	£100.00
1411) H M Revenue & Customs – PAYE (Oct)	£266.69
1412) Canon UK Ltd – Copy Fees (Aug)	£39.02
1413) Canon UK Ltd - Copy Fees (Sept)	£33.64
BACS Transfer) A. Roberts - Clerk's Salary and Est Allowance (Sept)	£904.80
BACS Transfer) A. Roberts – Microsoft Services Fees (Aug)	£61.32
BACS Transfer) A. Roberts – Microsoft Services Fees (Sept)	£61.32

46/24 DURATION OF THE MEETING.

The meeting commenced at 7.30pm and was closed by the Chairman at 8.35 pm.

Date of next meeting: **Monday 21st October 2024** to be held at Berthen Chapel, Lixwm, for 7.30 pm.

CHAIRMAN _____

YSCEIFIOG COMMUNITY COUNCIL

CYNGOR CYMUNED YSCEIFIOG

Minutes of the Meeting held 21st October 2024 at Berthen Chapel, Lixwm.

PRESENT:

Councillor A. Rowlands: Chairman

Councillor A. Davies.

Councillor J. I. Davies

Councillor N.M. Davies

Councillor P. Griffiths

Councillor A. Parsley

Councillor D. Rees

APOLOGIES FOR ABSENCE:

Councillor C. Caldwell

Councillor I. Kendrick

Councillor A. Weatherall

IN ATTENDANCE:

County Councillor S. Copple

Mr. A. Roberts – Clerk to the Council

47/24 ITEMS RAISED BY MEMBERS OF THE PUBLIC IN ATTENDANCE

No members of the public were present.

48/24 DECLARATIONS OF INTEREST

No declarations of interest were declared in respect of business on the meeting agenda.

49/24 MINUTES

RESOLVED:

Proposed by Councillor A. Davies and seconded by Councillor J. I. Davies the minutes of the meeting held the 16th September 2024 were approved as a correct record.

50/24 STREETSCENE SERVICES – REPORTED ISSUES

A Highway Road Surface Water Flooding

Members reported that during the recent heavy rain falls many roads and properties in the community had been impassable due to localised flooding.

In particular Stables Farm, Babell, Glan Llyn, Ysceifiog and the lane from Ysceifiog to Ddol.

The issue at Stables Farm, had been inspected by the Highways Department, reporting that the flooding was being exasperated adjacent land surface water run-off. The gullies on Babell road had been cleaned and the newly installed surface water pipe checked. Councillor J. I. Davies advised that he had been informed that two surface water soak-aways near the farm had not been cleaned for many years. Councillor D. Rees advised that the flooding issue at Glan Llyn, Ysceifiog had been reported and no action had been taken.

Flooding issues had previously been reported to the Highway Authority, requesting that highway gullies and soak-aways were in need to be cleaned but no action appeared to have taken place.

Members expressed their frustration that no regular maintenance took place, and any response received was reactive not initiative-taking.

The Chairman instructed the Clerk to send a strong letter of complaint to the Highway Authority, requesting that a copy of the highway gully and soak-away maintenance schedule be provide to the Council.

B) Highway Verge and Amenity Grass Cutting Maintenance.

Councillor P. Griffiths enquired if the Council would consider undertaking additional grass cutting of some roadside verges and junctions. This was in light of the reduction in the maintenance by the highway authority. A number of road safety issues had been reported in the past year, due to visibility obstructions caused by uncut vegetation.

The Chairman advised should the Council agree to undertake this function this would need to be included in the Council's budget for 2025/26.

It was agreed that Members would consider the proposal and forward any locations for maintenance to the Clerk. A list would then be considered at the November meeting of the Council.

C) Removal of Public Footpath Sign Ffynnon y Cyff – Ffordd Gledlom, Lixwm

Councillor P. Griffiths reported that the newly erected footpath sign at Ffordd Gledlom had been damaged. The Clerk reported that the Public Rights of Way Officer, had advised that the sign had only been erected for two days. Resources for these works was under severe pressure and this type of action was unhelpful. Instruction will be given for a further sign to be erected.

51/24 CORRESPONDENCE RECEIVED

A) Formal Notice for Diversion of a section of Public Footpath No. 38 in the Community of Ysceifiog. Highways Act 1980-Section 119

The Council has received the consultation appertaining to a public footpath adjacent to the former Black Lion Inn, Babell.

The application had been considered by the Council Ref 42/24 and had raised no objections.

B) One Voice Wales – Training Schedule September – December 2024

C) Temporary Traffic Notice - Prohibition of Through Traffic. 21st November 2024. For 3 days. Between its junction with Ffordd y Graig and A541 for 134 meters.

The Council has received information inviting communities to trial proposed types of collection system for the collection of household recycling items. Members have received the information for consideration.

Councillor S. Coppel advised that the scheme was more suitable for urban collection rounds rather than rural.

D) One Voice Wales – Annual General Meeting and Ordinary meetings of the Wrexham and Flintshire Area Committee will be held via Zoom on Tuesday 15th October 2024.

Information has been forwarded to members.

E) Independent Remuneration Panel for Wales Draft Annual Report 2025/26.

Proposed by Councillor A. Parsley and seconded by Councillor J. I. Davies the Report was adopted by the Council.

F) North Wales Police – Meeting with Inspector Iwan Rhys Jones, 7th November 2024. 4.00pm at Mold Police Station.

Councillor D. Rees advised that he would represent the Council at the meeting.

G) Notice of Meeting – West Flintshire Town & Community Councils Working Group.

Monday 14th October 2024 for 6.00pm at Holywell Town Council Office.

H) Flintshire Standards Committee – Joint Meeting with Town and Community Councils. – Monday 6.00 pm 4th November 2024 via Zoom.

Prior to meeting a 30-minute training session the topic being “When is a prejudicial interest not a prejudicial interest”

RESOLVED:

That the above correspondence be received.

52/24 REPRESENTATIVE'S REPORTS

- A) County Councillor S. Copple, advised of the issues he had been dealing with during the past month.
Improvement works to the housing stock at Bryn Trion, Lixwm, was ongoing.
Budgetary constraints and implications to services delivery was still a major concern of the Authority. Two reports on this matter that had been prepared by the Authority had been provided to members of the Council.
Following the resignation of the Council Leader Ian Roberts, Councillor David Hughes had been appointed as the Council Leader.
The Chairman thanked Councillor Coppel for his report.

53/24 PLANNING APPLICATIONS

A) FUL/000747/24

Application for the removal of condition No. 3 attached to planning permission
Ref: 063890

Black Lion Inn, Waen Junction to Fron Calcot Junction, Babel, CH8 8PZ

RESOLVED:

That the Council has no objections.

54/24 APPLICATIONS FOR FINANCIAL ASSISTANCE

- A) Ysceifiog Village Hall – Senior Citizens Christmas Lunch.
B) Lixwm Senior Citizens Christmas Lunch Club.

RESOLVED:

That a grant for £350.00 was approved for each of the applications.

55/24 ACCOUNTS FOR PAYMENT

RESOLVED: That the following accounts were approved for payment: -

1414) H M Revenue & Customs – PAYE (Oct)	£266.69
1415) Treetops Environmental – Grass cutting	£100.00
1416) Scottish Power Ltd – Street Lighting Energy Supply	£586.99
BACS Transfer) Lights4Fun Ltd – Supply of festoon lighting	£300.99
BACS Transfer) A. Roberts - Clerk's Salary and Est Allowance (Sept)	£904.80
BACS Transfer) A. Roberts – Microsoft Services Fees (Sept)	£61.32

56/24 DURATION OF THE MEETING.

The meeting commenced at 7.30pm and was closed by the Chairman at 8.40 pm.

Date of next meeting: **Monday 18th November 2024** to be held at Ysceifiog Village Hall, for 7.30 pm.

CHAIRMAN

YSCEIFIOG COMMUNITY COUNCIL

CYNGOR CYMUNED YSCEIFIOG

Minutes of the Meeting held 18th November 2024 at Ysceifiog Village, Hall.

PRESENT:

Councillor A. Rowlands: Chairman

Councillor A. Davies.

Councillor J. I. Davies

Councillor N.M. Davies

Councillor P. Griffiths

Councillor A. Parsley

Councillor D. Rees

Councillor A. Weatherall

APOLOGIES FOR ABSENCE:

Councillor C. Caldwell

Councillor I. Kendrick

IN ATTENDANCE:

County Councillor S. Copple

Mr. A. Roberts – Clerk to the Council

57/24 ITEMS RAISED BY MEMBERS OF THE PUBLIC IN ATTENDANCE

No members of the public were present.

58/24 DECLARATIONS OF INTEREST

No declarations of interest were declared in respect of business on the meeting agenda.

59/24 MINUTES

RESOLVED:

Proposed by Councillor A. Parsley and seconded by Councillor N. M. Davies the minutes of the meeting held the 21st October 2024 were approved as a correct record.

60/24 STREETSCENE SERVICES – REPORTED ISSUES

A) Highway Road Surface Water Flooding

Further to minute number 50/A the Clerk reported that the Council had sent a letter of complaint to the Highway Manager, Flintshire County Council, regarding the maintenance of surface water drainage gullies. A further request had also been made for a response by the date of tonight's Council meeting. However, whilst acknowledgement of receipt had been received no formal response had been received. The Clerk further advised that he would be actively pursuing this matter and will report back to the Council at its January meeting.

Councillor A. Rowlands reported that the development at Swn Y Bedol, Babell Road, was discharging water and silt from excavations into a highway gully. Residents had reported that this had been a persistent action and feared that the gully would become blocked.

B) Highway Verge and Amenity Grass Cutting Maintenance.

Further to minute number 50/B the Clerk reported that he had received four locations for highway verge maintenance from Councillor D. Rees. Members discussed the implications of undertaking regular maintenance and agreed that the Council would not implement any additional verge cutting at this time. Councillor Rees advised that the main issue in many cases was the need for hedges to be cut as they caused visual obstructions.

C) Removal of Public Footpath Sign Ffynnon y Cyff – Ffordd Gledlom, Lixwm

Further to minute number 50/C Councillor P. Griffiths reported that the footpath sign had been re-erected.

D) Members reported the following Issues :-

Finger Post Sign Babell Road / Caerwys Road Junction - Broken
Bridleway from Mynydd Llan, Babell to Bron Fadog Farm. There is a gate permanently locked obstructing the bridleway.

E) Preparations For Winter

The Council had received an invitation for the preparation of winter snow and ice clearing by voluntary groups. Councillor N. Davies advised that she would organise a group to treat School Lane, Lixwm. The materials could be left at Berthen Chapel, car park.

61/24 CORRESPONDENCE RECEIVED

A) Temporary Traffic Notice - No Through Traffic. From 25th November 2024 for 3 days. Sand Quarry to Fisheries Junction – Between its junction with Bryn Sion junction and Fisheries Junction for approximate distance of seventy-six meters.

B) Welsh Government Consultation - Promoting Resilient and High Performing Planning Services.

C) External Audit of Accounts 2023/24

The Clerk reported that the Council had received the completion of audit notice from the external auditor without any findings. However, the Auditor had noted that the Council had not responded to an enquire requesting additional information. The Clerk reported that this information had been provided in a very timely manner. A copy of the response had been provided to the auditor following receipt of the audit notice. The Clerk requested that the Completion of Audit Notice not be publicized until a response had been received from the External Auditor.

RESOLVED:

That the Council agreed to the Clerks request.

62/24 REPRESENTATIVE'S REPORTS

County Councillor S. Coppel provided a report on the following correspondence that has been sent to Members of the Council.

A) 20mph Speed Consultation – Flintshire County Council update on progress of nominations.

B) Black Bin and Recycling Waste Collection Services.

Press release issued by Flintshire County Council.

C) Welsh Youth Parliament Candidate.

D) Aura Leisure Incorporation back into Flintshire County Council Control.

E) North Wales Police – Meeting with Inspector Iwan Rhys Jones, 7th November 2024. 4.00pm at Mold Police Station.

Councillor D. Rees provided a detailed report of the above meeting which he had attended. Most of the police awareness and crime prevention with the public centered on the major towns and settlement in the South Policing Area. This was raised by a number of rural communities attending the meeting.

It was agreed that further communication would be made with the Inspector by the Council to develop more contact opportunities such as attending community events, Council meetings and coffee drop ins.

The Chairman thanked the Members for their reports.

63/24 PLANNING APPLICATIONS

- A) LBC/000587/24**
Listed Building Application.
Relocation of Kitchen.
Old Rectory, Ysceifiog.

RESOLVED:

That the Council has no objections.

- B) COU/000754/24**
Conversion and extension of outbuilding to holiday let.
Bryn Sion Farm, Bryn Sion Hill, Afonwen.

RESOLVED:

That the Council have no objections subject to the conversion being conditioned for nonresidential use.

64/24 ITEMS RAISED BY MEMBERS

- A) Planning Application 000407/24**
Land Ffordd Walwen, Lixwm

Councillor A. Weatherall had enquired if any planning conditions were in place as to the use of the agricultural building that had been built. The Clerk advised that no condition of planning had been made on this matter.

She further reported that residents were concerned as to the future use of the building and disturbance that may cause to adjacent properties.

The Chairman advised that residents should be encouraged to keep recordings and visual evidence of such issues should the need for further action be required.

- B) School Lane, Lixwm – Parking Restriction Zones**

Following further enquiries with the Highway Authority confirmation had been received that a survey was being undertaken to determine the condition of the surface painting of the restriction zone.

Councillor A. Rowlands suggested that the introduction of parking bollards in the shape of school children may help and would raise the matter with the Headteacher.

65/24 APPLICATIONS FOR FINANCIAL ASSISTANCE

To consider the grant applications received during the current fiscal year.
Proposed by Councillor A. Parsley and seconded by Councillor N.D. Davies the following grants were approved :-

- A) Holywell Leisure Centre.- £1,000.00
- B) Caerwys Agricultural Show 2024. -£125.00
- C) Rhys –Y– Cae & Moel-y-Crio Sheep Dog Trials Show 2024. -£125.00.
- D) Royal British Legion - £60.00
- E) Theatre Clwyd – The application was received.

66/24 BUDGET MONITORING REPORT OCTOBER 2024/25

Following discussion with the Chairman, the Clerk reported that the budget monitoring report had been prepared for Members information. The purpose of the report was to ensure that the Council was maintaining its income and expenditure in accordance with the approved budget for 2024/25. The Clerk further advised that the report provided information on the budget approved, actual and predicted expenditure up to the fiscal year end.

Members noted the budget position confirming that the Council was keeping within the allocated budget.

67/24 ACCOUNTS FOR PAYMENT

RESOLVED: That the following accounts were approved for payment: -

1417) H M Revenue & Customs – PAYE (Dec)	£266.69
1418) Ysceifiog Village Hall – Senior Citizens Christmas Lunch Club S137	£350.00
1419) Lixwm – Senior Citizens Christmas Lunch Club (S137)	£350.00
1420) Royal British Legion – Supply of wreath (137)	£60.00
1421) Canon UK Ltd – Photocopy Fees	£39.45
1422) H M Revenue & Customs – PAYE (Jan)	£266.69
1423) Caerwys Agricultural Show 2024 Grant	£125.00
1424) Rhys – Y – Cae & Moel Y Crio Show 2024 – Grant	£125.00
1425) Holywell Leisure Centre – Grant	£1,000.00
1426) Viking Direct Ltd – Supply of Stationary	£132.52
BACS) A Roberts Clerk’s Salary (Nov)	£904.80
BACS) A Roberts Clerk’s Salary (Dec)	£904.80
BACS) A. Roberts Microsoft Fees (Oct)	£61.32
BACS) A. Roberts Microsoft Fees (Nov)	£61.32

68/24 DURATION OF THE MEETING.

The meeting commenced at 7.30pm and was closed at 8.50 pm.

The Chairman advise that the Council's next meeting would be Monday 20th January 2025 at Berthen Chapel for 7.30pm.

She wished all Members a happy and peaceful Christmas and thanked them for their support throughout the year.

CHAIRMAN
