

YSCEIFIOG COMMUNITY COUNCIL

CYNGOR CYMUNEDD YSCEIFIOG

Minutes of the meeting held 15th January, 2018 at Berthen Chapel, Lixwm.

In the absence of Councillor A. Parsley, Councillor T. Jones was appointed Chairman for the meeting.

PRESENT:

Councillor T. Jones – Chairman

Councillor N.M. Davies

Councillor B. McLaren

Councillor D. Williams

Councillor W. Williams

APOLOGISE FOR ABSENCE:

Councillor A. Parsley

Councillor J. Davies

Councillor P. R. Griffiths

Councillor I. Kendrick

Councillor A. Rowlands

IN ATTENDANCE:

Mr. A. Roberts – Clerk to the Council

90/18 DECLARATION OF INTEREST.

None were declared in respect of the business of the Council.

91/18 MINUTES.

RESOLVED:

That the minutes of the meeting held 20th November, 2017 were approved as a correct record.

92/18 STREETSCENE SERVICES.

The Chairman welcomed to the meeting Mr. Ian Williams Streetscene Area Supervisor. Ian updated members on ongoing maintenance works. The request for improved amenity seating for the Lixwm area was ongoing, a site meeting to agree the location at Ffordd-Y-Graig was required which Councillor N.M. Davies agreed to attend.

Ian further advised that pot hole repairs were being undertaken but this was taking longer than usual due to the poor weather and road condition.

Councillor T. Jones advised that he had provided Ian with a list of local issues that he had received.

Councillor B. McLaren requested that roads near and adjacent to The Fox Inn, Ysceifiog be cleaned.

The Chairman thanked Ian for his attendance.

**93/18 PROPOSED DEFINITIVE MAP MODIFICATION ORDER –
TRACK FROM FFORDD GLEDLOM TO FFYNNON-Y-CYFF, LIXWM.**

The Clerk reported that a response had been received from the Rights of Way Department, Flintshire County Council advising that the file is currently with the Council's Legal Department awaiting submission to Welsh Government.

Members expressed their dissatisfaction as to the length of time this application was taking to be submitted and instructed the Clerk to send a letter of Formal Complaint to the Chief Executive, Flintshire County Council requesting that confirmation of the date the application will be submitted to the Welsh Government.

94/18 RENOVATION OF CENOTAPH – ST. MARY'S CHURCH, YSCEIFIOG.

Councillor T. Jones reported that he had submitted a Pre-Application for grant funding application, consideration to the War Memorial's Trust. Councillor Jones further advised that he was in the process of delivering collection boxes to local Inns and Restaurants seeking support to the scheme.

95/18 LIXWM C.P. SCHOOL – SCHOOL MODERNISATION PROGRAMME.

The Clerk reported that Councillors A. Rowlands and Councillor A. Parsley had drafted a letter of support for Lixwm C.P. School on behalf of Ysceifiog Community Council which had been sent to the Cabinet Member for Education Councillor Ian Roberts. The Council had received a response from Councillor Roberts advising a decision will be made on whether to proceed with the strategy consultation at the meeting of the Cabinet on the 23rd January, 2018.

Councillor T. Jones reported that he was aware that a number of local residents had also written letters of support for Lixwm C.P. School to members of the Cabinet.

Councillor N.M. Davies advised that should the decision for Statutory Consultation be approved she hoped the whole community of Lixwm would unite and work together to form a campaign of support for the school.

96/18 RENOVATED TELEPHONE KIOSK – YSCEIFIOG VILLAGE.

Councillor D. Williams reported that the kiosk door had been repaired and fitted to the kiosk.

97/18 I. BEACON PROJECT.

Councillor D. Williams reported that Councillor A. Parsley and members of the working group had attended an I.T. training event at Ysceifiog Village Hall with Mrs. Lorna Jenna, Project Co-ordinator. The purpose of the event was to provide training on how the information and data for the I beacons are managed and edited.

98/18 SUMMER PLAY SCHEME PROGRAMME 2018.

Mrs. J. Roberts, Play Scheme Co-ordinator, Flintshire County Council had written to the Council advising that the Council had been unable to provide any match funding towards the cost of this year's scheme. However Welsh Government had awarded a Play Grant to Flintshire County Council and it was proposed that £911.00 of this grant would be sent to each Town and Community Council to help support the play scheme. The cost for a 3 week scheme for this year would be £1309.00.

99/18 PLANNING APPLICATIONS.

- A) BMK/057824
Erection of an attached annex to existing house.
Agorlys, Bryn Y Berthen, Lixwm, CH8 8LT

RESOLVED:

That the Council has no objections subject to the annex remaining an integral part of the existing dwelling.

100/18APPLICATIONS FOR FINANCIAL ASSISTANCE.

- A) Berthen Chapel- Cemetery Maintenance
B) St Marys Church, Ysceifiog- Cemetery Maintenance
C) Ysceifiog Village Hall - Maintenance

RESOLVED:

That the above 3 applications be awarded a grant of £500.00 each.

101/18SETTING OF COUNCIL BUDGET AND PRECEPT FOR THE FINANCIAL YEAR 2018-19.

The Clerk had prepared a draft budget and precept options report for members consideration and approval.

RESOLVED:

That the draft budget for 2018/19 was approved at £28,390 and the Clerk's salary at £5,800 per annum.

The Precept for 2018/19 was set at £25,140 being 5% increase. The Council Tax for a Band "D" property would be £36.98 an increase of £1.76 per year.

102/18**ACCOUNTS FOR PAYMENT.**

1010)	Marie Curie (L.G.A.1972s137)	Grant	£75.00
1012	Viking Direct (L.G.A.1972s111)	Supply of stationery	£97.51
1013)	Scottish Power (P.C.A.1957s3)	Energy charges	£253.16
1014)	H.M. Revenue & Customs (L.G.A.1972s112)	P.A.Y.E.	£228.00
1015)	A. Roberts (L.G.A.1972s112,131)	Clerk's salary	£342.00
1016)	Scottish Power (P.C.A.1957s3)	Energy charges	£245.03

RESOLVED:

That the following accounts were approved for payment:-

103/18**DURATION OF THE MEETING.**

The meeting commenced at 7.30pm and was closed at 9.00pm.

CHAIRMAN_____

YSCEIFIOG COMMUNITY COUNCIL

CYNGOR CYMUNEDD YSCEIFIOG

Minutes of the meeting held 19th February, 2018 at Ysceifiog, Village Hall.

PRESENT:

Councillor A. Parsley – Chairman

Councillor N.M. Davies

Councillor P. R. Griffiths

Councillor T. Jones

Councillor I. Kendrick

Councillor B. McLaren

Councillor A. Rowlands

Councillor D. Williams

Councillor W. Williams

APOLOGISE FOR ABSENCE:

Councillor J.I. Davies

IN ATTENDANCE:

Mr. A. Roberts – Clerk to the Council

104/18DECLARATION OF INTEREST.

None were declared in respect of the business of the Council.

105/18MINUTES.

RESOLVED:

That the minutes of the meeting held 15th January, 2018 were approved as a correct record.

92/18 STREETSCENE SERVICES.

Members reported that a number of very large potholes had appeared on many roads in the community. Whilst the Highway's Department were repairing some the repairs were not lasting.

RESOLVED:

That the above matter be reported to Mr. I. Williams, Streetscene Area Supervisor.

Councillor A. Rowlands advised that a number of stiles to public rights of ways over the past months had been replaced with kissing gates improving the access. However a stile near Ivy House, Babell had not been included and was in need of replacement.

RESOLVED:

That this matter be reported to the Rights of Way Department.

Councillor T. Jones reported that he had received a report of fly tipping by the Transmitting Mast at Moel-Y-Parc.

RESOLVED:

That this matter be reported to Streetscene Services.

107/18 PROPOSED DEFINITIVE MAP MODIFICATION ORDER – TRACK FROM FFORDD GLEDLOM TO FFYNNON-Y-CYFF, LIXWM, IN THE COMMUNITY OF YSCEIFIOG.

Further to minute No. 93/18 the Clerk reported that a letter had been received from the Chief Officer Governance, Flintshire County Council advising that the matter had now been referred to the Legal Department for submission to the Planning Inspectorate. It was the intention of the Officer dealing with this matter that it would be submitted within the next few weeks.

Members expressed their concern as to the length of time the council had taken to deal with this matter.

108/18ST. MARY’S CHURCH, YSCEIFIOG – RENOVATION OF CENOTAPH.

Councillor Jones reported that he had made an application for grant funding from Tesco Supermarket, Holywell. In order to meet the requirements of the funding application criteria he was seeking approval to use the Council’s banking and financial controls to hold and approve expenditure should the application be successful.

RESOLVED:

That the Council agreed to the above proposal.

109/18LIXWM C.P. SCHOOL – SCHOOL MODERNISATION PROGRAMME.

Councillor A. Rowlands reported that Flintshire County Council had decided to move to a full consultation stage on the future of Lixwm C.P. School.

The Consultation would commence in March with a view of being completed by June 2018.

110/18I. BEACON PROJECT.

Councillor A. Parsley advised that he had attended a development training session for managing and inputting data onto the I. Beacon I.T. System.

Development of information and content was ongoing with a view of completion in the next few months.

111/18REFURBISHMENT OF TELEPHONE KIOSK, YSCEIFIOG.

Councillor D. Williams reported that the interpretation panels and information leaflets had been installed in the kiosk.

The refurbishment of the outside of the kiosk would continue when the weather improved in the Spring.

112/18 DOG FOULING PEDESTRIAN FOOTWAY, LIXWM.

Councillor P. Griffiths reported that there was a persistent problem of dog faeces being deposited on pedestrian footpaths.

The Clerk advised that this issue had been reported to the Council following the November meeting of the Council.

RESOLVED:

That a further letter be sent to the Enforcement Unit, Flintshire County Council requesting that an audit and action plan be provided for dealing with this issue.

113/18 PROVISION OF BUS STOP SIGN OPPOSITE THE CROWN INN, LIXWM.

Councillor P. Griffiths enquired as to how long would it be before the sign was provided by the Council. He also enquired if the provision of a litter bin could be considered.

The Clerk advised that he had raised the issue of the provision of the sign with the Council and had been advised that instruction had been given for the erection but was awaiting labour resource for it to be undertaken.

The Clerk advised that he would raise the issue of the provision of a litter bin with Streetscene.

114/18 MOTOR RALLY – BABELL ROADS.

Councillor A. Rowlands advised that some 2 weeks ago there had been a further motor rally in the Babell area in the early hours of Saturday morning. Concern had been raised as to no notice of the event had been received by local residents or the Council.

RESOLVED:

That this matter be reported to North Wales Police with a view of the Council being informed of events in the future.

115/18 INTERNAL AUDIT PLAN 2017-18 AUDIT.

The Council's Internal appointed auditor JDH Business Services Ltd had written to the Council providing a copy of the audit plan which set out the scope and objectives of the audit.

The Clerk reported that a copy of the plan had been provided to all members for their consideration and approval.

RESOLVED:

That the Audit Plan was approved.

116/18 CORRESPONDENCE RECEIVED.

- A) West Flintshire Town & Community Council Working Group – Meeting to be held 27th February, 2018.
Councillor N.M. Davies agreed to attend.
- B) County Forum – Notice of meeting to be held 28th February, 2018.
Councillor T. Jones agreed to attend.
- C) Community Council Champions for the Clwydian Range and Dee Valley Area of Outstanding Natural Beauty – Request to appoint a champion.
That the Clerk request further information on the roll and scope of this appointment.
- D) Promotion of Community Events In The County – Publication of events on Flintshire Tourism Website.
That the information be displayed on the Council's Website.

117/18POLICY ON RESERVES HELD BY THE COUNCIL.

The Clerk reported that as part of the Financial Regulations the Council was required to review its Policies. The Clerk further advised that a Policy for how much the Council held and managed reserves for each financial year needed formal ratification by the Council.

A draft Policy setting out the maximum and minimum budget that could be held by the Council had been provided to all members for consideration.

RESOLVED:

That the Policy be approved.

118/18PLANNING APPLICATIONS.

- A) LEJ/057825
Change of use of land to be used for the exercising of dogs by individuals owners (Class D2)
Field No. SJ1472, Babell, Holywell, CH8 8QL.

- B) JZB/057984
The redevelopment of a former wholesale/commercial nursery site for use as a touring caravan and lodge park.
Nampara, Babell, Holywell, CH8 8PP.

RESOLVED:

That the Council has no objections to the above 2 applications.

119/18 ACCOUNTS FOR PAYMENT.

RESOLVED:

That the following accounts were approved for payment:-

1016) Berthen Chapel (L.G.A.1972s124)	Cemetery maintenance	£500.00
1017) St. Mary's Church, Ysceifiog (L.G.A.1972s124)	Cemetery maintenance	£500.00
1018) Ysceifiog Village Hall (L.G.A.1972s137)	Maintenance Grant	£500.00
1019) Brynford Community Council (L.G.A.1972s112)	P.A.Y.E. Refund	£100.91
1020) Scottish Power (P.C.A.1957s3)	Energy charges	£253.16
1021) H.M. Revenue & Customs (L.G.A.1972s112)	P.A.Y.E.	£127.09
1022) A. Roberts (L.G.A.1972s112,131)	Clerk's salary	£342.00

120/18 RECEIPT OF DONATION TO ST. MARY'S CENOTAPH PROJECT.

Cor-Y-Llan - £260.00

121/18 DURATION OF THE MEETING.

The meeting commenced at 7.30pm and was closed at 9.15pm

CHAIRMAN _____

YSCEIFIOG COMMUNITY COUNCIL

CYNGOR CYMUNEDD YSCEIFIOG

Minutes of the meeting held 19th March, 2018 at Berthen Chapel, Lixwm.

PRESENT:

Councillor A. Parsley – Chairman

Councillor N.M. Davies

Councillor P. R. Griffiths

Councillor T. Jones

Councillor I. Kendrick

Councillor B. McLaren

Councillor A. Rowlands

Councillor D. Williams

Councillor W. Williams

APOLOGISE FOR ABSENCE:

Councillor J.I. Davies

IN ATTENDANCE:

Mr. A. Roberts – Clerk to the Council

122/18DECLARATION OF INTEREST.

None were declared in respect of the business of the Council.

123/18MINUTES.

RESOLVED:

That the minutes of the meeting held 19th February, 2018 were approved as a correct record.

124/18STREETSCENE SERVICES.

Councillor T. Jones reported that he had spoken with the Highway Network Manager Mr. B. Wilkinson who had advised that officers had undertaken a condition survey of all roads within the County. A schedule of priority repairs was to be completed which would include pothole repairs and resurfacing of highways. A road repair grant of 1.4 million had been received by the Council and 2 teams were being deployed to undertake pothole repairs.

Members reported the following issues:-

- Finger post sign at Babell crossroads needs re-setting
- Public footpath sign near Ivy House, Babell needs repairing.
- Gullies – Ysceifiog Village Road to Afonwen in need of cleaning.
- Provision of a salt bin at Babell Crossroads to Caerwys Road.

Councillor W. Williams reported that Ffordd Gledlom, Lixwm had been cleaned and had been much improved.

Members reported that the treatment and cleaning of snow off the highway during the recent bad weather period had been excellent and that a letter thanking the staff should be sent to the Head of Services, Mr. S. Jones.

Members further reported that a bad vehicle accident had recently occurred on the B5121 Lixwm Village Road resulting in the road being closed for a number of hours. In view that this was the second bad accident within 12 months could a road safety audit be undertaken by the Highway Authority.

125/18LIXWM C.P. SCHOOL – SCHOOL MODERNISATION PROGRAMME.

Councillor A. Rowlands provided a report on the ongoing process confirming that the consultation exercise was ongoing. Parents of Lixwm C.P. School had organised a face book campaign and a meeting had been arranged for the 21st April, 2018 at the Crown Inn, Lixwm. On the 30th April, 2018 for 6.00pm a further consultation meeting had been arranged at Lixwm C.P. School with Officers of Flintshire County Council Education Department, Parents and Guardians of school children.

126/18COMMUNITY POLICING.

The Chairman welcomed to the meeting P.C.S.O. Connor Freel who had been newly appointed to the community area.

Connor had provided a crime report update for the area which members expressed their thanks for receiving.

The Clerk was requested to circulate Connor's email contact details to all members.

127/18ANNUAL RISK ASSESSMENT 2018.

The Clerk had provided the Risk Assessment Report for members consideration and approval. The purpose of the report was to identify any known risk and set out measures on how to manage or reduce any potential impact from the risk.

RESOLVED:

That the report was approved.

128/18PARTICIPATION IN PROVIDING NEWS ITEMS FOR PUBLICATION IN THE CAERWYS CHRONICLE.

The Editor of the Chronicle, Mr. S. Griffiths had written to the Council inviting the Council to contribute articles of news or interest to help widen the circulation and distribution of the Chronicle.

Members agreed that the Council would support the Chronicle and would provide articles when appropriate.

129/18CORRESPONDENCE RECEIVED.

- A) Guidance for Principle Council on the Review of Communities.
- B) Planning Aid Wales – Training Event 19th March, 2018.
- C) Attendance to future Council meeting – Presentation on the distribution of 3.5 million grant funding to help the most vulnerable people in Flintshire.

130/18 REPRESENTATIVE'S REPORTS.

Councillor N.M. Davies reported on the Holywell Town Council and adjacent Community Councils working group. Topics included:-

The re-opening of Holywell High Street to through traffic.

The re-opening of Greenfield Train Station.

Community Transport system from Holywell to include Lixwm and Ysceifiog.

The Chairman thanked Nesta for her attendance.

131/18 PLANNING APPLICATIONS.

A) JZB/058070

Conversion of redundant farm out building into holiday accommodation.

Llanerch Farm, Ffordd-Y-Graig, Lixwm.

RESOLVED:

That the Council has no objections.

B) AJD/057223

Replacement of existing capping stone on existing retaining wall and erection of 600mm x 2m high wooden panelled fence and raising of existing pillars.

RESOLVED:

That the Council objects to this application the total height of fence is not inkeeping with the existing open aspect of the adjacent dwellings.

C) KCS/058061

Single storey side orangery and side patio area.

Bryn Hyfryd, Babell.

RESOLVED:

That the Council has no objections to the application.

132/18PROVISION OF PHOTOCOPIER MACHINE.

The Clerk reported that the Council's photo copying machine which had been out of the Lease Agreement since 2013 had finally gone beyond economic repair. The machine had become obsolete and parts were no longer available.

In order that the administration of the Council could be fulfilled it was a necessity to have the machine replaced.

In the past the Council had worked in partnership with Brynford, Community Council to whom the Clerk was also Clerk for agreement had been put in place for a joint Lease Agreement.

RESOLVED:

That the Council confirmed its agreement subject to confirmation being received from Brynford, Community Council.

133/18ACCOUNTS FOR PAYMENT.

RESOLVED:

That the following accounts were approved for payment:-

1023)	Scottish Power (P.C.A.1957s3)	Energy charges	£228.74
1024)	Greenlion Insights and Solutions (L.G.A.1972s111)	Web hosting fees	£210.46
1025)	A. Roberts (L.G.A.1972s112)	Clerk's Establishment Allowance	£360.00
1026)	H.M. Revenue & Customs (L.G.A.1972s112)	P.A.Y.E.	£228.00
1027)	A. Roberts (L.G.A.1972s112,131)	Clerk's salary	£342.00

1028) Deeco Lighting (P.C.A.1957s3)	Maintenance	£356.40
1029) Viking (L.G.A.1972s111)	Supply of Stationery	£30.14

134/18 DURATION OF THE MEETING.

The meeting commenced at 7.30pm and was closed at 9.15pm

CHAIRMAN _____

YSCEIFIOG COMMUNITY COUNCIL

CYNGOR CYMUNEDD YSCEIFIOG

Minutes of the meeting held 16th April, 2018 at Ysceifiog Village Hall.

In the absence of Councillor A. Parsley, Councillor A. Rowlands was appointed as Chairman for the duration of the meeting.

PRESENT:

Councillor A. Rowlands – Chairman

Councillor J.I. Davies

Councillor N.M. Davies

Councillor P. R. Griffiths

Councillor T. Jones

Councillor I. Kendrick

Councillor B. McLaren

Councillor D. Williams

Councillor W. Williams

APOLOGISE FOR ABSENCE:

Councillor A. Parsley

IN ATTENDANCE:

Mr. A. Roberts – Clerk to the Council

135/18DECLARATION OF INTEREST.

None were declared in respect of the business of the Council.

136/18MINUTES.

RESOLVED:

That the minutes of the meeting held 19th March, 2018 were approved as a correct record.

137/18STREETSCENE SERVICES.

Members reported the following matters:-

B5121 Lixwm Village Road – Over the past 12 months there had been a number of traffic accidents on the road corner before the junction with Ffordd Walwen. The pedestrian footway at this location was very restricted. Members requested that this matter be brought to the attention of the Highway Authority with a view of having a safety audit undertaken.

Members requested that a letter be sent to the Highway Authority requesting a copy of the findings and schedule of works following a recent condition survey that had been undertaken in the community.

Pot hole repairs were reported at :- Wheeler Hill, Lixwm and Ffordd Gledlom, Lixwm. Ysceifiog Village Road – Stagnant water standing on roadside traffic passing points.

RESOLVED:

That the above matters be brought to the attention of the Highway Authority.

138/18PROVISION OF DOG WASTE BIN – TAN-Y-GRAIG, LIXWM.

Councillor T. Jones reported that he had received a request for the provision of a dog waste bin at the above location. Members agreed that this was a well used dog walking route and that the bin would be most beneficial.

RESOLVED:

That the request be forwarded to Mr. I. Williams, Area Streetscene Co-ordinator.

139/18ST. MARY’S CHURCH, YSCEIFIOG – RENOVATION OF CENOTAPH.

Councillor T. Jones reported that confirmation had been received from Tesco Supermarket that the application for community funding for the project had been approved. The project would be displayed at the Holywell Store whereby shoppers would be invited to vote for a number of local projects.

The Clerk reported that a donation of £150.00 had been received from a local resident towards the project.

140/18 SCHOOL MODERNISATION PROGRAMME – LIXWM AND BRYNFORD C.P. SCHOOL.

Councillor A. Rowlands reported that a local action group had been formed and regular weekly meetings were being held.

Officers of the Education Department had arranged meetings with Lixwm School Governing Body, Staff, Parents and Guardians of school pupils to be held in the next few weeks.

141/18 COMMUNITY POLICING.

The Chairman welcomed to the meeting P.C.S.O. Connor Freel. Connor advised that he had provided the Council with a crime report of incidents up to the end of March.

Members thanked Connor for the report which provided an insight as to the number and type of incidents being reported in this and neighbouring communities.

Members requested that a speed camera exercise be conducted on the B5121 Lixwm Village Road.

142/18 INTERNAL AUDIT OF ACCOUNTS YEAR ENDING 31ST MARCH, 2018.

JDH Business Services Ltd the Council Internal appointed auditor had written to the Council advising that the audit would be conducted and concluded by the 19th April, 2018.

The Clerk reported that he had prepared end of year financial statements and report for member's approval.

That the information was received.

143/18 GENERAL DATA PROTECTION REGULATION (GDPR).

The Clerk reported that the Council was required to Register and Appoint a Data Protection Officer by the 25th May, 2018.

The (GDPR) is a new, Europe-wide law that replaces the Data Protection Act 1998 in the UK. It is part of the wider package of reform to the Data Protection Landscape that includes the Data Protection Bill.

The Council considered information and instructed the Clerk to Register the Council and that the clerk be appointed the Data Protection Officer.

144/18PHOTO COPY MACHINE – LEASE AGREEMENT.

The Clerk reported that Brynford Community Council to whom the Clerk was also the Clerk for had agreed to share the cost on a 50% bases for the provision of a photo copy machine. The Clerk further reported that he had obtained two estimations of cost the lowest being Canon UK at £56.07 per quarter on a 5 year lease agreement.

RESOLVED:

That instruction be given to proceed with the lease agreement.

145/18EXTERNAL AUDIT YEAR ENDING 31ST MARCH, 2018.

The Clerk reported that he had received Notice that the External Audit of the Council's Annual Return was to be undertaken on the 12th June, 2018. The Clerk presented the Council a copy of the Annual Return with was approved by the Council.

146/18PLANNING APPLICATIONS.

- A) AJD/058230
Proposed new parking area and creation of drop kerb.
Ty 'n Capel, Lixwm, Holywell, CH8 8NQ

- B) ADW/058217
Proposed change of house type on plot 3 from type B to type B1.
Llwyn Onn, Lixwm, Holywell CH8 8NQ.

RESOLVED:

That the Council has no objections to the above two applications.

133/18**ACCOUNTS FOR PAYMENT.**

RESOLVED:

That the following accounts were approved for payment:-

1030)	Information Commissionaires Office Registration Fee (L.G.A.1972s111)		£35.00
1031)	Scottish Power (P.C.A.1957s3)	Energy Fees	£253.16
1032)	H.M. Revenue & Customs (L.G.A.1972s112)	P.A.Y.E.	£228.00
1033)	A. Roberts (L.G.A.1972s112,131)	Clerk's salary	£352.00

134/18**DURATION OF THE MEETING.**

The meeting commenced at 7.30pm and was closed at 8.50pm

CHAIRMAN_____

YSCEIFIOG COMMUNITY COUNCIL

CYNGOR CYMUNED YSCEIFIOG

Minutes of the Annual General Meeting of Ysceifiog Community Council held the 21st May, 2018 held at Lixwm C.P. School.

PRESENT:

Councillor A. Parsley – Chairman

Councillor J.I. Davies

Councillor N.M. Davies

Councillor P. Griffiths

Councillor B. McLaren

Councillor D. Williams

Councillor W. Williams

APOLOGIES FOR ABSENCE:

Councillor T. Jones

Councillor I. Kendrick

Councillor A. Rowlands

IN ATTENANCE:

Mr. A. Roberts – Clerk to the Council

01/18 APPOINTMENT OF CHAIRMAN.

Councillor A. Parsley reported that the current Vice Chairman Councillor A. Rowlands had requested that given her work load as Chairman of Lixwm C.P. School that she not be considered for the position as Chairman of the Council.

Proposed by Councillor B. McLaren and seconded by Councillor D. Williams, Councillor A. Parsley was unanimously appointed as Chairman for the ensuing year.

02/18 DECLARATION OF INTEREST.

Councillor N.M. Davies declared an interest in item 12B of the agenda – Application for removal of condition No. 3 following grant of planning permission (044376) Cimmwch Farm, Trefechan Road, Afonwen, CH7 5US.

03/18 MINUTES.

RESOLVED:

That the minutes of the meeting held 16th April, 2018 were approved as a correct record.

04/18 STREETSCENE SERVICES.

1. Water flowing from manhole cover at the road junction of Maes-Y-Goron, Lixwm.
2. Brown Bin collection no services for past 2 collections at Rectory Close, Ysceifiog.
3. Road surface repairs required at Ffordd Groes and Allt-Y-Chwiler, Lixwm.

05/18 GENERAL DATA PROTECTION REGULATIONS (GDPR).

The Clerk confirmed that the Council had been Registered and that the Clerk had been appointed as the Data Protection Officer as of the 4th May, 2018.

06/18 PLANNING APPLICATIONS.

- A) DJM/058269
Application for lawful development certificate for the existing use of the dwelling known as Graig Bach, Ffordd Y Graig, Rhes-Y-Cae.
Craig Fach, Ffordd Y Graig, Rhes-Y-Cae, Flintshire.
- B) BMK/058334
Application for removal of condition No3 following grant of planning permission.
(044376)
Crimmwch Farm, Trefechan Road, Afonwen, Mold, CH7 5US
- C) CXK/058353
Single story extension to rear, external and internal alterations.
Ypasby, Lixwm, Holywell, CH8 8NQ

- D) SCB/058404
Fell 2No. Cypresses within Ysceifiog conservation area.
Glas-Y-Gors, Ysceifiog.

RESOLVED:

That the Council has no objections to the above applications.

06/18 APPLICATIONS FOR FINANCIAL ASSISTANCE.

- A) Caerwys Agricultural Show 2018-06-08

RESOLVED:

That a grant of £100.00 was approved.

07/18 ACCOUNTS FOR PAYMENT.

RESOLVED:

That the following accounts were approved:-

1034) H.M. Revenue & Customs (L.G.A.1972s112)	P.A.Y.E.	£236.00
1035) Ysceifiog Village Hall - (L.G.A.1972s144)	Best kept village competition	£50.00
1036) A. Roberts (L.G.A.1972s112,151)	Clerk's salary	£352.00
1037) Came & Company (L.G.A.1972s140,111)	Insurance Renewal	£1133.63
1038) S. Jones Business Solution Ltd (L.G.A.1972s111)	Pay Roll Services	£120.00

1039)	Scottish Power Ltd (P.C.A.(957s3)	Energy Charges	£245.30
1040)	J.D.H. Business Services Ltd (L.G.A.1972s111)	Audit Fees	£158.40
1041)	Caerwys Agricultural Show 2018 (L.G.A.1972s145)	Grant	£100.00

08/18 DURATION OF MEETING.

The meeting commenced at 9.15pm and was closed at 10.00pm.

CHAIRMAN _____

YSCEIFIOG COMMUNITY COUNCIL

CYNGOR CYMUNED YSCEIFIOG

Special meeting of Ysceifiog Community Council held 21st May, 2018 at Lixwm C.P. School.

PRESENT:

Councillor A. Parsley - Chairman

Councillor N.M. Davies

Councillor J.I. Davies

Councillor P. Griffiths

Councillor B. McLaren

Councillor D. Williams

Councillor W. Williams

IN ATTENDANCE:

Mr. C. Everett – Chief Executive Flintshire County Council

Mrs. C. Homard - Interim Chief Officer, Education and Youth Flintshire County Council

Mr. D. Hughes, Senior Manager, School Planning and Provision Flintshire County Council

Mr. Mark Cockburn – Lixwm School Governing Body

Mr. A. Roberts – Clerk to the Council

A special meeting of the Council had been arranged for local residents to attend and discuss the proposed Area Review of Lixwm and Brynford C.P. Schools. Some 80 residents were in attendance.

The Chairman introduced the guest speakers who in turn each gave a short presentation on the current position from the Education and Governing Body perspective.

The Chairman then invited questions from the residents who made a number of suggestions and comments on the current proposals.

The overwhelming view of the residents was that closing Lixwm C.P. School was not a viable option economically, socially or for the wellbeing of children who attended.

A following of actions were recorded.

1. Flintshire County Council to look at with Welsh Government if Capital Funding could provided for undertaking improvements to each school, Brynford and Lixwm to bring the facilities up to the minimum standard and future proof both schools.
2. A financial breakdown of the cost to improve Lixwm C.P. School would be provided by Flintshire County Council.
3. It was reported that Lixwm C.P. School had been grant funded via the former Delyn Borough Council to have improvements made subject to the hall being made available for community use. Flintshire County Council would investigate and report back.
4. The school playing field had been provided for use by the school and was subject to covenant that it could not be used for any development – Flintshire County Council to investigate and report back.
5. Local Development Plan – Residents raised concerns that ongoing and proposed new residential development within the community would not be factored into the potential attendance figures which if included would have a positive impact on the future attendance for the school – Flintshire County Council agreed to look into this.

Mr. C. Everett advised that of the 244 consultation replies that had been returned to date some 62 had opted for federation of the both schools. Based on the discussion and points of view put forward at this meeting federation may be an option that both school governing bodies and communities may need to give further consideration to.

The Chairman thanked the residents and guest speakers for their attendance and closed the meeting at 9.15pm.

CHAIRMAN

YSCEIFIOG COMMUNITY COUNCIL

CYNGOR CYMUNED YSCEIFIOG

Minutes of the meeting of Ysceifiog Community Council held 18th June, 2018 held at Ysceifiog Village Hall.

PRESENT:

Councillor A. Parsley – Chairman

Councillor J.I. Davies

Councillor N.M. Davies

Councillor P. Griffiths

Councillor T. Jones

Councillor I. Kendrick

Councillor B. McLaren

Councillor A. Rowlands

Councillor D. Williams

Councillor W. Williams

IN ATTENDANCE:

Mr. A. Roberts – Clerk to the Council

9/18 ITEMS RAISED BY THE GENERAL PUBLIC PRESENT.

Application for Caravan License with Caravan and Motor Club – Pen-Yr-Allt, Ysceifiog.

The Chairman welcomed to the meeting Ms C and H Ramsey and invited them to speak to the Council regarding the above matter.

Ms C. Ramsey read out a statement that had been provided by Ms Cain being the applicant for the above proposal.

Councillor T. Jones reported that he had attended a meeting with the applicant. The application would provide for up to 3 caravans or motor homes to be pitched per day. Councillor Jones further advised that due to a covenant on conditions of use of land at Pen-Yr-Allt the application had been deferred until this matter was resolved.

The Chairman thanked Ms C and H Ramsey for their attendance.

10/18 DECLARATION OF INTEREST.

Councillor N.M. Davies declared an interest in item 12 on the agenda. Application for a Caravan License with the Caravan and Motor Home Club and retired from the meeting for the duration of item 9/18 of the minutes.

Councillor T. Jones declared an interest in agenda item No. 14 Application for Financial Assistance – Renovation of the Cenotaph, St. Mary's Church, Ysceifiog.

11/18 MINUTES.

RESOLVED:

That the minutes of the Annual General Meeting and of a special meeting held 21st May, 2018 were approved as a correct record.

12/18 APPOINTMENT OF VICE CHAIRMAN.

Proposed by Councillor J. Davies and seconded by Councillor D. Williams, Councillor P. Griffiths was unanimously appointed Vice Chairman for the ensuing year.

13/18 STREETSCENE SERVICES.

Councillor D. Williams reported that waste recycling had not been collected from 2 properties for 2 weeks in Ysceifiog.

Pot hole repairs were still in need of repair and the workmanship of repairs being undertaken were of a very poor quality.

Grass cutting of roadside verges was not being undertaken on many of rural lanes causing obstructions for drivers.

Wheeler Hill Junction with the Mold/Denbigh Road, vegetation was obstructing drivers views when entering the A541.

Members reported that work was still outstanding from the last Environmental Visual Audit undertaken with Mr. Ian Williams, Streetscene Area Supervisor.

It was agreed that Councillor T. Jones, Councillor I. Kendrick and Councillor D. Williams would attend the next E.V.A. which the Clerk would arrange with Mr. I. Williams.

14/18 SCHOOL MODERNISATION PROGRAMME – AREA REVIEW.

Councillor A. Rowlands reported that at the Cabinet Meeting of Flintshire County Council to be held 19th June, 2018 the findings of the Area Review would be reported and a decision taken on the future of both Brynford and Lixwm C.P. Schools. Councillor T. Jones reported that he would be in attendance and would advise the Council of the outcome.

Councillor A. Parsley advised that following the special meeting of the Council held the 21st May, 2018 the Council had responded to Flintshire County Council confirming that the Council supported the option for federation and improvements being made to both schools to make them fit for purpose.

Councillor Parsley further advised that a copy of the letter had been sent to the Chairman of Brynford Community Council and that he and the Clerk would be meeting the Chairman to discuss how best the Council could work together on this matter.

15/18 PROVISION OF DOG FOULING BIN – TAN-Y-GRAIG, FFORDD-Y-GRAIG, LIXWM.

The Clerk reported that Mr. Ian Williams, Streetscene Area Supervisor had agreed to the provision of the bin subject to a site meeting taking place with a local member to determine its location. Councillor I. Kendrick advised that she would undertake this with Ian whilst carrying out the Environmental Visual Audit in Lixwm.

16/18 COMMUNITY POLICING.

The Chairman welcomed to the meeting P.C.S.O. Connor Freel community officer for Ysceifiog area. Connor provided an update on ongoing incidents in the area.

Members reported residents concerns on speeding traffic on the B5121 through Lixwm and enquired if speed safety checks could be undertaken.

17/18 INTERNAL AUDIT OF ACCOUNTS FOR THE YEAR ENDING 31ST MARCH, 2018.

The Clerk reported that the Council Internal Auditor JDH Business Services Ltd had completed and approved the Council yearend audit.

The Clerk further advised that he would provide a copy of findings Report for members consideration at a future meeting.

18/18 CONSULTATION ON FLINTSHIRE COUNTY COUNCIL'S BUS NETWORK REVIEW 2018.

Councillor T. Jones provided a copy of a report he had prepared on this matter setting out his views as Ward Member on how best a future service should serve the needs of rural communities.

Members discussed the proposed options and confirmed that the Council would support option No. 4. Support services on the core bus network and implement a demand response 'ring and ride' services. However members also requested that existing bus services must be preserved until such time that any new public transport system is operational.

19/18 FLINTSHIRE COUNTY COUNCIL – DOMESTIC ENERGY TEAM.

The Chairman welcomed to the meeting Mrs. Shelley Webber, Project Manager, Domestic Energy Efficiency Team. Shelley advised that in conjunction with other agencies she was working with Countywide to identify households which may need energy efficiency improvements to their dwellings.

The purpose of the scheme was to help and improve poor housing conditions and the health of occupants.

Shelley further advised that should members of the Council be aware of any vulnerable households if they could contact her she would undertake the survey and assessment that may be able to provide assistance to improve households living conditions.

The Chairman thanked Shelley for her attendance.

20/18 PROPOSED PROJECT TO IMPROVE ROAD SAFETY ON THE B5121 AND B5122 HIGHWAYS.

Councillor T. Jones presented a report setting out an aspiration for the Council to work with Caerwys Town Council and Flintshire County Council to undertake safety audit on both highways with a view of an improvement scheme being submitted by Flintshire County Council to Welsh Government for a road improvement scheme. Members discussed the proposal and agreed to support the initiative.

21/18 APPLICATION FOR FINANCIAL ASSISTANCE.

Refurbishment of Cenotaph, St. Mary's Churchyard, Ysceifiog.

Councillor T. Jones reported that the fund raising and grant application were ongoing and were likely to raise a final sum of £3,000.

In order that instruction may be placed for the refurbishment works he was seeking further funding of up to £2,000.

RESOLVED:

That the Council would make up to £2,000 available for the refurbishment of the Cenotaph.

22/18 ACCOUNTS FOR PAYMENT.

RESOLVED:

That the following accounts were approved for payment.

1042) Society of Local Council Clerks (L.G.A. 1972s140,111)	Fees	£73.50
1043) One Voice Wales (L.G.A.1972s144)	Membership Fees	£164.00
1044) Canon U.K. Ltd (L.G.A.1972s111)	Hire Fees	£33.64
1045) Viking Direct (L.G.A.1972s111)	Supply of stationery	£161.82
1046) H.M. Revenue and Customs (L.G.A.1972s112)	P.A.Y.E.	£232.00
1047) A. Roberts (L.G.A.1972s112,151)	Clerk's salary	£352.00
1048) Scottish Power Ltd (P.C.A.(957s3)	Energy charges	£253.45

23/18 DURATION OF THE MEETING.

The meeting commenced at 7.30pm and was closed at 9.30pm.

CHAIRMAN

YSCEIFIOG COMMUNITY COUNCIL

CYNGOR CYMUNED YSCEIFIOG

Minutes of the meeting of Ysceifiog Community Council held 16th July, 2018 at Berthen Chapel, Lixwm.

In the absence of Councillor A. Parsley, Councillor P. Griffiths was appointed Chairman for the duration of the meeting.

PRESENT:

Councillor P. Griffiths – Chairman

Councillor J.I. Davies

Councillor N.M. Davies

Councillor T. Jones

Councillor I. Kendrick

Councillor B. McLaren

Councillor A. Rowlands

Councillor D. Williams

Councillor W. Williams

APOLOGIES FOR ABSENCE:

Councillor A. Parsley

IN ATTENDANCE:

Mr. A. Roberts – Clerk to the Council

24/18 DECLARATION OF INTEREST.

None were declared in respect of the business of the Council.

25/18 MINUTES.

RESOLVED:

That the minutes of the meeting held the 18th June, 2018 were approved as a correct record.

26/18 STREETSCENE SERVICES.

Members reported the following issues:-

- a) Vegetation at Wheeler Junction obstruction driver's visibility when entering the A541.
- b) Ysceifiog Village Road, vehicle passing points – stagnant water standing on verge.
- c) Sarn Lane boundary hedges need cutting.

Councillor T. Jones reported that he had been informed that Streetscene Services are in the process of re-structuring the Area Supervisors community allocations. As a result of this the existing Area Supervisor, Mr. Ian Williams will be re-deployed to another community.

Members expressed their disappointment to this proposal following the improvements that had been to the area with Ian's assistance. Councillor Jones further advised that he would be writing to the Head of Streetscene Services requesting that Ian be allowed to remain in this community.

RESOLVED:

That a letter of objection be sent to the Head of Streetscene Services to the proposed re-structuring.

27/18 COMMUNITY POLICING.

Members reported that P.C.S.O. Conner Freel had attended Lixwm Village Carnival and had provided valuable assistance to the event. Members further reported that a press article had advised that the present 8 P.C.S.O's operating within Flintshire was being reduced to 4 in number.

RESOLVED:

That a letter be sent to North Wales Police requesting clarification on this matter.

28/18 MATCH FUNDING CHILDREN'S PLAY AREAS IMPROVEMENTS 2018/19.

The Council had received a letter from Flintshire County Council advising that the above scheme would be operating this year. However following a recent survey of the Ysceifiog and Lixwm Play Area they did not fall into the red category requiring improvements. The Clerk advised that safer surfacing and new equipment provisions had been undertaken at Lixwm play area within the past month.

29/18 REPRESENTATIVE'S REPORTS.

Councillor T. Jones provided a report on a meeting with Holywell Town Council regarding improving information on the region to encourage tourism.

30/18 PLANNING APPLICATION.

- A) 058518
Extensive alterations to existing bungalow and proposed erection of single garage.
Artro, Berthen Road, Lixwm, CH8 8LT.

RESOLVED:

That the Council has no objections subject to it being in-keeping with existing development.

31/18 ACCOUNTS FOR PAYMENT.

RESOLVED:

That the following accounts were approved for payment:-

1050) Treetops (L.G.A.1972s144)	Grass cutting Lixwm	£70.00
1051) Scottish Power (P.C.A.1957,s3)	Energy Fees	£245.30
1052) A. Roberts (L.G.A.1972s112,151)	Clerk's Salary	£352.00
1053) H.M. Revenue & Customs (L.G.A.1972s112)	P.A.Y.E.	£232.00

32/18 DURATION OF MEETING.

The meeting commenced at 7.30pm and was closed at 8.30pm.

CHAIRMAN

YSCEIFIOG COMMUNITY COUNCIL

CYNGOR CYMUNED YSCEIFIOG

Minutes of the meeting of Ysceifiog Community Council held 17th September, 2018 at Ysceifiog Village Hall .

PRESENT:

Councillor A. Parsley - Chairman

Councillor P. Griffiths

Councillor J.I. Davies

Councillor T. Jones

Councillor B. McLaren

Councillor D. Williams

Councillor W. Williams

APOLOGIES FOR ABSENCE:

Councillor N.M. Davies

Councillor I. Kendrick

Councillor A. Rowlands

IN ATTENDANCE:

Mr. A. Roberts – Clerk to the Council

33/18 DECLARATION OF INTEREST.

None were declared in respect of the business of the Council.

34/18 MINUTES.

RESOLVED:

That the minutes of the meeting held the 16th July, 2018 were approved as a correct record.

35/18 STREETSCENE SERVICES.

Councillor T. Jones reported that he had raised the issue of re-locating the area supervisor with the Head of Services. He had been advised that Mr. N. Hickie would still be supported by Mr. I. Williams during the transaction period.

Councillor Jones further reported that he would be undertaking an area inspection with Mr. Hickie this week and that he would draw to his attention the following issues:-

Condition of road surface – Wheeler Hill, Lixwm.

Overhanging tree branches – Fisheries Hill, Ysceifiog.

Pothole in road surface – Ffordd Gledlom.

Vehicle passing points along Ysceifiog Village Road need importation of hard standing material.

Lane from Ysceifiog – Afonwen – gullies are still in need of cleaning.

Councillor Jones further advised that he was in discussion with Mr. S. Jones, Head of Streetscene Services regarding a road safety scheme for the road B5122 from Afonwen to Crossway roundabout and including the B5121 from the Wheeler Hill junction to Holywell traffic lights.

Members of Caerwys Town Council were supporting the proposed scheme and in order that improvements could be identified he had proposed that both Caerwys and Ysceifiog Councils work together on the project.

RESOLVED:

That the Clerk would write to the Clerk of Caerwys Town Council requesting convenient dates for a meeting to be convened.

**36/18 PROPOSED DEFINITIVE MAP MODIFICATION ORDER –
TRACK FROM FFORDD GLEDLOM TO FFYNNON-Y-CYFF, LIXWM,
IN THE COMMUNITY OF YSCEIFIOG.**

Further to the Council enquiry to the Rights of Way Department Flintshire County Council Mr. D. Charlton had written to the Council advising that he anticipated the application would be sent to the Welsh Government Planning Inspectorate at the end of August early September 2018.

RESOLVED:

That a further letter be sent seeking an update on progress.

37/18 ST. MARY'S CHURCH, YSCEIFIOG – RENOVATION OF CENOTAPH.

Councillor T. Jones reported that the grant of £2,000.00 from the Tesco Community Fund had been approved and received by the Council.

A site meeting with the appointed contractor had taken place and work was due to commence this week with a view of completion by mid November, 2019.

38/18 SCHOOL MODERNISATION PROGRAMME – AREA REVIEW.

Councillor B. McLaren reported that a meeting with the Chairmen of Brynford and Lixwm C.P. Schools and Mr. C. Everett, Chief Executive of Flintshire County Council was being arranged for September.

39/18 COMMUNITY POLICING.

Further to minute No. 27/18 the Council had received a response from the Chief Inspector D. Whibberley confirming that there were no plans to reduce the number of PCSO's currently 9 in number operating in South Flintshire.

Notice had also been received that a Police Consultation meeting would be taking place on 15th November, 2018 – 7.00 – 9.00pm, Councillor P. Griffiths agreed to attend the meeting.

40/18 INTERNAL AUDIT YEAR ENDING 31ST MARCH, 2018

The Clerk reported that JDH Business Services, the Council's appointed internal auditor had completed and approved the audit of accounts for the year ending 31st March, 2018.

The Auditor had provided a report of his findings listing 5 issues that required the Council's consideration or action.

The Clerk further reported that he had provided copies of the report together with an action plan for each issue that had been identified.

RESOLVED:

That the Audit Report and Action Plan was approved and duly signed by the Chairman.

41/18 REVIEW OF COMMUNITY AND TOWN COUNCIL SECTOR IN WALES.

The Independent Review Panel which had been set up to consider the future role of Community and Town Councils had written to the Council advising that the review had been completed.

A copy of the Panel's Report of Findings and Recommendations had been provided to all members of the Council by the Clerk.

The Chairman advised that in the near future the Council will hold a member's work shop to consider the findings and recommendations of the report and the implications they may have on the Council.

42/18 COUNTY FORUM MEETING.

Notice had been received that the next County Forum Meeting would be held on the 23rd October, 2018 for 6.00pm at County Hall, Mold.

At the meeting a presentation on the review of the electoral arrangements for Flintshire would be provided.

43/18 CORRESPONDENCE RECEIVED.

- A) One Voice Wales – Notice of meeting to be held 17th September, 2018
- B) Leeswood Community Council – Notice of Civic Services
- C) Redevelopment – Tourist Facilities at The Ridings, Babell, CH8 8PZ

RESOLVED:

That the above information be received.

44/18 UPDATING OF COUNCIL'S BANKING MANDATE WITH HSBC.

The Clerk reported that he had obtained the necessary application forms from HSBC. In order to access and amend the Council mandate an Internet Banking Facility would need to be opened.

RESOLVED:

That the Council proceed with opening of an Internet Online Banking Facility and that Councillors J.I. Davies and T. Jones duly sign the banking application forms.

45/18 PLANNING APPLICATIONS.

- A) That the action of the planning sub-committee during the Council recess be noted:

1. Ref- 058664 Proposed extension and alterations. Tyddyn Slater Ucha, Lixwm CH8 8LT.
2. Ref- 058684 Application for prior notification for the proposed erection of portal frame agricultural building. Land at Moel Y Parc, Afonwen, CH7 5UU.
3. Ref-058718 Erection of annex accommodation including conversion of garage. Wheeler Grange, Lixwm CH8 8NF
4. 5.

4.Ref-058595 Demolition of existing 8m by 11m timber frame and corrugated iron clad barn. Develop with steel framed building 7m by 10m. 4.738m height with insulated, cladding and roller shutter door. Access door to rear and side. Cimmwch Bach, Trefechan Road, Afonwen, CH7 5US.

That the council raised no objections to the above 4 application

APPLICATIONS RECEIVED.

A) KCS/058801

Conversion of attached outbuilding to existing dwelling for residential use, extension, demolition and internal alterations.

Bwlch Farm, Rhes-y-Cae, CH8 8JT.

B) KCS/058830

Formation of external access ramp to front of elevation.

Crown Inn, Lixwm, CH8 8NQ

RESOLVED:

That the Council has no objections to the above two applications.

46/18 ACCOUNTS FOR PAYMENT.

RESOLVED:

That the following accounts were approved for payment:-

1054) Canon U.K. Ltd (L.G.A.1972s111)	Hire Fees	£33.64
1055) A. Roberts (L.G.A.1972s112,151)	Clerk's Salary	£928.00
1056) Scottish Power Ltd (P.C.A.1957s3)	Energy Charges	£253.45

1057) A. Roberts (L.G.A.1972s112)	Establishment Allowance	£400.00
1058) Scottish Power Ltd (P.C.A.1957s3)	Energy Charges	£253.45
1059) A. Roberts (L.G.A.1972s111)	Norton RC Virus Protection	£47.49

32/18 DURATION OF MEETING.

The meeting commenced at 7.30pm and was closed at 9.00pm.

CHAIRMAN _____

YSCEIFIOG COMMUNITY COUNCIL

CYNGOR CYMUNED YSCEIFIOG

Minutes of the meeting of Ysceifiog Community Council held 15th October, 2018 at Berthen Chapel, Lixwm.

PRESENT:

Councillor A. Parsley – Chairman

Councillor J.I. Davies

Councillor N.M. Davies

Councillor T. Jones

Councillor B. McLaren

Councillor A. Rowlands

Councillor W. Williams

APOLOGISE FOR ABSENCE:

Councillor P. Griffiths

Councillor I. Kendrick

Councillor D. Williams

IN ATTENDANCE:

Mr. A. Roberts – Clerk to the Council

GENERAL PUBLIC IN ATTENDANCE

Redevelopment – Tourist Facilities at The Ridings, Babell, CH8 8PZ – Consultation.

The Chairman welcomed to the meeting 25 residents who were in attendance to discuss the above Pre-Planning Consultation.

Residents reported on the number of concerns and detrimental impact on the local community should the proposed expansion of the caravan site proceed.

Residents advised that an action group of residents had been formed to oppose the proposed development. The Chairman of the Council advised that the Council would receive the planning application as part of the statutory consultation process from the Planning Authority should a formal planning application be made.

The consultation process being undertaken provided an opportunity for residents to bring to the attention of the applicant any concerns or issues that residents may have before the submission of a formal planning application.

The Chairman further advised that it was very important that individual residents respond to the consultation.

It was agreed that a spokes person for the community group would keep the Council advised of any further information received and that the Council would share any information it may receive regarding this matter.

The Chairman thanked the residents for their attendance.

48/18 DECLARATION OF INTEREST.

None were declared in respect of the business of the Council.

49/18 MINUTES.

RESOLVED:

That the minutes of the meeting held the 17th September, 2018 were approved as a correct record.

50/18 STREETSCENE SERVICES.

- A) The Clerk reported that Mr. Neil Hickie had tendered his apologise for tonight's meeting. Mr. Andy Lightfoot Area Supervisor had advised that a Streetscene maintenance team were being deployed in the area all of next week and that a number of outstanding maintenance issues would be resolved.

Members reported the following issues:-

Pot hole repairs – Babell Road "T" Junction to Afonwen Road.

Lane towards Caerwys, from Babell.

Ffordd Gledlom, Road Lixwm.

- B) Bus Shelter Lixwm – Roof in need of repair.

- C) Public footpath Ysceifiog Village to Fisheries Pool – a number of styles are in need of replacement and repairs.

- D) Road Safety Improvements B5121 and B5122.
Councillor T. Jones reported that 2 representatives from Caerwys Town Council had been appointed to form a working group. It was agreed that Councillor N.M. Davies and Councillor P. Griffiths would represent Ysceifiog Community Council.
Councillor Jones further advised that a site meeting would be arranged for November, 2018.

**51/18 PROPOSED DEFINITIVE MAP MODIFICATION ORDER –
TRACK FROM FFORDD GLEDLOM TO FFUNNON-Y-CYFF. LIXWM,
IN THE COMMUNITY OF LIXWM.**

The Planning Inspectorate Welsh Government had written to the Council confirming receipt of the above Order which had been submitted by Flintshire County Council. The Order Making Authority (OMA) has advised that the current Council Policy is to take a neutral stance at any prospective public enquiry as a result of a third party application.

As a result of this the Council was being asked if it would be prepared to be the Lead Supporter of the Order and that confirmation be provided by the 2nd November, 2018.

Members considered the above and agreed the following actions:-

- 1) That an extension of time be sought for week commencing 19th March, 2018.
- 2) That the Rambles Association be made aware of the above information and enquire if they would consider being Lead Support.
- 3) That this matter be placed on the Council's meeting agenda for November, 2018.

52/18 ST. MARY'S CHURCH, YSCEIFIOG – RENOVATION OF CENOTAPH.

Councillor T. Jones reported that following receipt of information regarding the time scales for taking delivery of the new granite stone it had been decided to defer the commencement of the scheme until spring of 2019 with a view of completion in June

53/18 HSBC UPDATING OF COUNCIL'S MANDATE.

The Clerk confirmed that an on-line banking facility for the Council's banking accounts had been established. This facility provided access for the updating of the councils mandate for the authorisation signatures for the payment of cheques.

RESOLVED:

That in addition to Councillor's J.I. Davies and T. Jones, Councillors B. McLaren and A. Rowlands agreed to be authorised signatories.

54/18 I BEACON PROJECT.

Councillor A. Parsley reported that most of the design and inputting of the data had been completed for the 10 beacon locations. It was currently being verified with a view to completion and launch early next year.

55/18 COMMUNITY POLICING.

The Clerk reported that copies of the crime report received from P.C.S.O. C. Freel had been circulated to all members of the Council.

Members reported that the car park at Berthen Chapel, Lixwm was being used by persons as a drinking location and empty bottles and cans were being discarded onto the car park. The Clerk was instructed to bring that matter to the attention of P.C.S.O. Freel.

56/18 EXTERNAL AUDIT FOR THE YEAR ENDING 31ST MARCH 2018.

B.D.O. the Council's appointed external auditor had written to the Council confirming completion and approval of the year and audit.

A copy of the Findings Report for the audit had been provided to members together with an action report provided by the Clerk.

RESOLVED:

That the Report of Findings and Action Report was approved by the Council.

57/18 CORRESPONDENCE RECEIVED.

- A) Bus Network Area Review – Notice of meeting to be held 18th October, 2018.
- B) Independent Remuneration Panel for Wales – Draft Annual Report.
- C) Notice of County Forum meeting to be held 23rd October, 2018.
- D) Notice of a joint meeting of the Standards Committee with Town and Community Councils – 12th November, 2018.

58/18 BEST KEPT COMMUNITIES COMPETITION 2018.

Councillor T. Jones reported that he had attended a presentation evening at County Hall, Mold. An award for third place had been awarded to Ysceifiog Village.

59/18 REPRESENTATIVE'S REPORTS.

Councillor A. Rowlands reported that Lixwm C.P. School Governors had appointed a new Chairman and she would continue her role as school governor. The Chairman of Governors and School Head Teacher had met with Mr. C. Everett, Chief Executive, Flintshire County Council and Mrs. C. Homard, Director of Education, Flintshire County Council regarding the School Modernisation Plan.

Further meetings were to be convened with Chairman and Head Teacher of Brynford C.P. School.

60/18 PLANNING APPLICATIONS

A) CEM/058885

Extension to rear.

29 Maes Y Goron, Lixwm, CH8 8LX

B) CXK/058889

To move the balcony door forward to external face of the building.

Bryn Awel, Ffordd Walwen, Lixwm, CH8 8NQ.

C) KCS/058801

Amended Application

Conversion of attached outbuilding to existing dwelling for residential use,
demolition and internal alterations.

Bwlch farm, Rhes-Y-Cae, CH8 8JT

RESOLVED:

That the Council has no objections to the above 3 applications.

(D) RS/SMJ/11/3/417

Proposed Diversion of Sections of Public Path No's 32 and 33 In The
Community of Ysceifiog.

RESOLVED:

That the Council has no objections.

61/18 APPLICATIONS FOR FINANCIAL ASSISTANCE.

A) Babell and Ysceifiog Pensioner's Christmas Lunch.

B) Lixwm Pensioner's Christmas Lunch.

RESOLVED:

That a grant of £225.00 was approved to each of the above applications.

62/18 APPROVAL OF ACCOUNTS FOR PAYMENT.

RESOLVED:

That the following accounts were approved:-

1060) S.P. Manweb PLC (P.C.A.1957.s3)	Light Connection Lixwm	£340.43
1061) A. Roberts (L.G.A.1972s112,151)	Clerk's Salary	£464.00

1062)	H.M. Revenue & Customs (L.G.A.1972s112)	P.A.Y.E.	£116.00
1063)	Scottish Power (P.C.A.1957s3)	Energy Charges	£245.30

63/18 DURATION OF MEETING.

The meeting commenced at 7.30pm and was closed at 9.30pm.

CHAIRMAN

YSCEIFIOG COMMUNITY COUNCIL

CYNGOR CYMUNED YSCEIFIOG

Minutes of the meeting of Ysceifiog Community Council held 19th November, 2018 at Ysceifiog Village Hall.

PRESENT:

Councillor A. Parsley – Chairman
Councillor J.I. Davies
Councillor N.M. Davies
Councillor P. Griffiths
Councillor I. Kendrick
Councillor B. McLaren
Councillor A. Rowlands
Councillor D. Williams
Councillor W. Williams

IN ATTENDANCE:

Mr. A. Roberts – Clerk to the Council

64/18 DECLARATION OF INTEREST.

Councillor B. McLaren declared an interest in agenda item 10.A Applications for Financial Assistance, St. Mary's Church, Ysceifiog.

Councillor D. Williams declared an interest in agenda item 10.B Applications for Financial Assistance, Ysceifiog Village Hall.

65/18 MINUTES.

RESOLVED:

That the minutes of the meeting held 15th October, 2018 were approved as a correct record.

66/18 STREETSCENE SERVICES.

The Chairman welcomed to the meeting Mr. Neil Hickie, Streetscene Area Supervisor.

Members reported a number of potholes and resurfacing of highway issues throughout the community – Neil advised resurfacing was ongoing in the area. A dead tree was in need of removing from the highway verge on Wheeler Hill, Lixwm – Neil advised that this had been brought to the attention of the Council's Tree Officer and that the removal of the tree was being scheduled.

Temperance Hill, Ysceifiog – a tree branch was overhanging into the highway – Neil advised that he would arrange for its removal.

Provision of new bench seat Lixwm. Neil advised that the seat was in stock and would meet with Councillor I. Kendrick to confirm its proposed location.

The Chairman thanked Neil for his attendance.

67/18 DEFINITIVE MAP MODIFICATION ORDER – TRACK FROM FFORDD GLEDLOM TO FFYNNON-Y-CYFF, LIXWM IN THE COMMUNITY OF LIXWM.

The Chairman welcomed to the meeting Mr. Ron Williams representing North Wales Area Ramblers Association. Further to minute No. 51/18 Mr. Williams had been invited to the meeting to discuss the application for the above Modification Order.

Mr. Williams confirmed that the Ramblers Association would take the position as Lead Support for the application.

Normally for such applications legal representative was not required. However, should legal advice and support be required the cost of this would be met by The Ramblers Association with a request being made to the Council for a financial contribution.

The hearing for the application normally takes place some 6 months from advising of the Planning Inspector of the Lead Supporter.

At the hearing it was important that any persons who had provided Supporting Statements attend the hearing and provide their evidence.

The Chairman thanked Mr. Williams for the support of the Ramblers Association and his attendance.

RESOLVED:

That the Clerk would inform the Planning Inspector that the Ramblers Association would be the Lead Supporter for the application.

That the budget provision of £1,500.00 be made for 2019/20 financial year to support the application.

68/18 PROVISION OF BUS STOP SIGN, CROWN INN, LIXWM.

The Clerk reported that following the Council's enquiry to the School's Transport Officer, Flintshire County Council the Council had been advised that the bus operator providing the services did not include the additional stop. The Officer further advised that students from Lixwm are not eligible for free school transport hence Flintshire County Council do not provide school buses for this route.

Highway Safety Officers had also inspected the route from the bus stop to the bus shelter and deemed this route a safe way to walk.

Members advised that the information that had been provided was incorrect and that students from Lixwm were eligible for free school transport and that the pedestrian footway between the steps were unsafe having incomplete footpaths causing children to walk on the highway.

RESOLVED:

That a request for the Officer to attend the January meeting of the Council be made to discuss this matter in more detail.

69/18 CORRESPONDENCE RECEIVED.

- A) Bus Network Area Review – Notice of meeting to be held 19th November, 2018.
- B) Consultation on Flintshire County Council Revised Rights of Way Improvement Plan and Procedures.
- C) Social Media Guidance Policy 2018.

RESOLVED:

- D) That the policy Social Media Guidance Policy 2018.
be adopted by the Council.

70/18 REPRESENTATIVE'S REPORTS.

Councillor P. Griffiths provided a report on a meeting of Flintshire County Council's Standards Committee he had attended.

Councillor A. Rowlands and Councillor B. McLaren provided a report as representatives to Lixwm C.P. School.

71/18 PLANNING APPLICATIONS.

Councillor A. Parsley reported that the planning application for the enhancement of the caravan park at the Ridings, Babel had been submitted to the Planning Authority with a proposed determination date for the 10th January, 2019.

The Council had not received notice of the application for tonight's meeting.

As the Council has a recess during December, Councillor Parsley proposed that a special meeting of the Council be convened for the 17th December, 2018 for 7.00pm at Ysceifiog Village Hall should the application be received by the Council.

RESOLVED:

That the Council convene a special meeting as proposed.

72/18 APPLICATION FOR FINANCIAL ASSISTANCE.

- A)** St Mary's Church Ysceifiog. -Cemetery Maintenance.
- B)** Ysceifiog, Village Hall – Maintenance Grant

RESOLVED:

That a grant of £500.00 was approved for each of the above two applications.

73/18 BUDGET MONITORING REPORT YEAR ENDING 31ST MARCH, 2019.

In accordance with audit recommendations the Clerk had undertaken a review of the Council's current expenditure and anticipated total expenditure up to 31st March, 2019.

A report setting out the Council's budget for 2018/19 and a report showing actual and predicted expenditure had been provided for members consideration.

The review highlighted a number of budget headings requiring further consideration and actions by the Council.

Following the completion of the review the findings would be used for the preparation of the Council's budget and precept setting for the financial year 2019/20.

RESOLVED:

That the report Appendix A attached to the minutes was approved.

The actions and recommendations would be included in the Precept Report to be presented to council at the January meeting 2019.

74/18 ACCOUNTS FOR PAYMENT.

RESOLVED:

That the following accounts were approved: -

1064)	Flintshire County Council (LG)(M.P.A.1976s19)	Summer Play Scheme	£2,200.00
1065)	A. Roberts (L.G.A.1972s112,151)	Clerk's salary	£464.00
1066)	H.M. Revenue & Customs (L.G.A.1972s112)	P.A.Y.E.	£116.00
1067)	A. Roberts (L.G.A.1972s111)	Upgrading of PC	£300.00

1068) Royal British Legion (L.G.A.1972s137)	Grant	£70.00
1069) Scottish Power Ltd (P.C.A.1957s3)	Energy Supply	£253.45
1070) Ysceifiog Village Hall (L.G.A.1972s137)	Christmas Lunch Club	£225.00
1071) Lixwm O.A. P's (L.G.A.1972s137)	Christmas Lunch Club	£225.00
1072) Viking Direct (L.G.A.1972s111)	Supply of stationery	£172.27
1073) Canon UK Ltd (L.G.A.1972s111)	Copy charges	£33.64

75/18 DURATION OF THE MEETING.

The meeting commenced at 7.30pm and was closed at 9.05pm.

CHAIRMAN

YSCEIFIOG COMMUNITY COUNCIL

CYNGOR CYMUNED YSCEIFIOG

Minutes of a special meeting of the Council held the 17th December, 2018 at Ysceifiog Village Hall.

PRESENT:

Councillor A. Parsley – Chairman

Councillor P. Griffiths

Councillor T. Jones

Councillor I. Kendrick

Councillor A. Rowlands

Councillor D. Williams

APOLOGIES FOR ABSENCE:

Councillor J.I. Davies

Councillor N.M. Davies

Councillor B. McLaren

Councillor W. Williams

IN ATTENDANCE:

Mr. A. Roberts – Clerk to the Council

76/18 DECLARATION OF INTEREST.

Councillor T. Jones declared an interest in agenda item 4.A. Planning Application 059217. The Ridings, The Village, Babell, CH8 8PZ.

77/18 GENERAL PUBLIC IN ATTENDANCE.

The Chairman welcomed to the meeting 24 residents residing from the community of Babell.

The residents advised that they were in attendance to make objection to the planning application 059217 for the extension and increase of camping and caravan pitches at The Ridings, The Village, Babell, CH8 8PZ.

Residents advised the Council of the concerns and objections to the proposed development and the detrimental impact the development would have on the wellbeing of the community and wildlife within the area.

The Chairman thanked the residents for their attendance and observations which would be taken into consideration when the Council made its formal response to the planning application.

78/18 PLANNING APPLICATION.

A) KHJ/059217

Extending the existing caravan and camping park to provide additional 4 touring caravan pitches, 1 holiday static home (static caravans) 3 glamping pods, 2 Log Cabins, 2 Chalets, additional tent, and replacement toilet & shower block. The construction of an internal circulation track/road, alterations to the existing highway access and the provision of a foul water treatment plant to replace the existing cesspit.

The Ridings, The Village, Babell, Holywell, CH8 8PZ

RESOLVED:

That the Council objects to this application raising the following concerns: -

- 1) The current number of camping and static caravans on the site do not appear to have planning consent. An investigation should be undertaken by the Planning Authority to determine what current camping and caravan pitches have formal consent.
- 2) The existing poultry farm is adjacent to the boundary of the proposed development site. Consideration should be given to the impact of providing accommodation units so close to the poultry buildings would have on health and wellbeing on residents using the park facilities and accommodation.
- 3) Currently there is a high voltage overhead power line crossing part of the site. Concerns have been raised as to a minimum safe distance any holiday units should be located adjacent to this power line. The Council is informed that this should be a minimum of 20 metres.
- 4) The existing entranceway provides very poor visibility for traffic entering or exiting the site. The highway adjacent to the site has no pedestrian footways and increased traffic volumes and movements will need to be catered for in a safe manner by improvements to the highway. In addition, currently there is no public transport service being provided to this community.
- 5) A seasonal time limit for the use of the site should be determined and made a condition of planning consent.
- 6) The Council has been made aware that there is currently a badger set in the hedgerow boundary of the development site. An impact assessment should be undertaken and a plan to mitigate any disturbance that may be caused.

- 7) The application shows a water treatment plant is to be installed. The land adjacent to the plant location is a lower ground level and is not in the ownership of the applicant. What measures are being put in place to ensure no land contamination is incurred to the adjacent land.
- 8) Adjacent residents to the development have reported that no Planning Application Notification has been received from the Planning Authority.
- 9) The Council considers the application to be over development of the current site having a significant impact on the open countryside and adjacent dwellings, and does not conform to the Planning Authority Policy for this type of development.
- 10) The Council requests that the Planning Application is put before Full Planning Committee and that a site visit is undertaken by Planning Committee Members.

B) DJM/059268

Change of use of public house to 2no: dwellings including the demolition of the existing single storey extensions, the erection of two storey and single storey extensions, and associated works.

Black Lion Inn, Babell, Holywell CH8 8PZ.

RESOLVED:

That the Council has no objections to this application subject to the following: -

That any development is undertaken sympathetically to the property recognising the historical and cultural heritage of the building within the community.

The Council also note that there is a public right of way track crossing the existing carpark which should be protected and maintained at all times.

79/18 DURATION OF MEETING.

The meeting commenced at 7.00pm and was closed at 8.00pm.

CHAIRMAN
